



Dear <Practice Name>

SAIA PRACTICE LEVY: 2018/19 FINANCIAL YEAR

The President, Ms Maryke Cronje, the Treasurer, Ms Lauren Haiden and Members of the Board of The SA Institute of Architects (SAIA) would like to thank you for your continued financial support to the work of SAIA on behalf of the professional architects and the architectural profession.

At a special Board Meeting on 14 June 2018 it was approved that Architect Members and Candidate Members who are **proven to be a principal or employee of a SAIA Practice** will only pay R1-00 (Vat Excl) towards individual subscriptions.

You would have received your invoice for individual subscriptions from your region for R900-00 (Vat Excl) as an Architect Member and R420-00 (Vat Excl) as a Candidate Member.

- Please pay your region the full amount.
- Indicate on the declaration how the payment was made and forward SAIA the proof payment.
- If the practice made payment, the credit will be deducted from your practice levies.
- If the member made payment, SAIA will refund the member.

Please note that SAIA can only refund/deduct the amount on receipt of the money from your region.

Discount will be allowed for newly established SAIA Practices for Architect Members younger than 35 (Thirty-Five) and limited to the **first 5 years of the existence** (date listed with SACAP as per its Code of Conduct) of the practice.

- Year 1 – 30%
- Year 2 – 25%
- Year 3 – 20%
- Year 4 – 25%
- Year 5 – 10%

1. Please **complete, sign and forward to SAIA:**
 - A – List of Architectural Staff
 - B – Information required for record purposes: and
 - C – The particulars of the practice where required.
2. SAIA will raise a **tax invoice** according to the **number** of the **architectural staff** complement declared.
3. The practice will make payment on receipt of the tax invoice
4. If SAIA received payment from the Architect and Candidate Members for individual subscriptions, the credit will either be deducted from your account or the member will be refunded.
5. SAIA will issue a **membership certificate of good standing** for the 2018-19 financial year.

SAIA BOARD

Management Committee: Maryke Cronje (President), Luyanda Mphahla (Vice President), Lauren Haiden (Treasurer), Jan Ras (Deputy Treasurer), Kevin Bingham (Past President)

Board Members: Marlene Swinney (SAIA Border-Kei), Kevin Gadd (CIFA a Region of SAIA), Gillian Adendorff (SAIA Eastern Cape), Tania van Zyl (SAIA Free State), Nadia Tromp GIFA (SAIA), Mxolisi (Skura) Mtembu (SAIA KZN), Ernie Strydom (SAIA Limpopo), Petrus (Klippie) Du Toit (SAIA Mpumalanga), Gerd Bolt (PIA a Region of SAIA)

Co-opted Members: Simmy Peerutin (Chair: Practice), Fanuel Motsepe (Chair: Transformation)



Please direct all enquiries to Vellancia Baker on (011) 782 1315 or membership@saia.org.za.

We look forward to your active participation and continued support as The SA Institute of Architects keeps abreast with developments relating to the profession and engages in advocacy for members with both the public and private sector bodies and general stakeholders.

Kind Regards

Bryan Wallis
Acting CEO

Lauren Haiden
Treasurer



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