Contents

1 President’s Report p4

2 Board & New Structure & Constitution p10

3 Strategic Priorities p16
   Durban 2014
   Transformation
   Stakeholder Relations
   Finance

4 International Affiliations p26
   UIA
   Practice Commission
   AFRF (Region V)
   ICOMOS
   DoCoMoMo
President’s Report

2011/12

I took office in 2010 with a frank acceptance address, which aside sharing my surprise at being elected president, also mapped out what I foresaw as the challenges and opportunities ahead, concluding with a call for “die poppe to dans”. As we entered 2011, I also recall the motivational message I conveyed about the opportunities before us at the time, but when 2012 dawned, I was unable to issue a New Year’s message as I was taken off work the entire January for medical reasons. This was followed by a three month recovery plan, which resulted in my subliminal presence in my private and SAIA offices. Seemingly “die poppe” had jived out of control as apparently I had clearly taken on more than a human is actually designed to do towards my private office and SAIA duties. Some would say taking on more than one can chew ... Friends like Iain Low thought maybe a little over my head ... Perhaps so but personally I’d say overzealous.

I witnessed how SAIA’s administration struggled along behind a president who had doubled their workload in the name of transformation, with some staff too, finding themselves also for their health’s sake needing weeks off work to cope. I found SAIA with a full plate of day to day responsibilities which were already challenging for the capacity of staff and nature of work being done, but since the latter was wholly administrative related with no social relevance or a role in society, this deemed the organisation as narcissistic and socially meaningless. It is all well and good for an institute to be totally focused on its members and advancing the profession, however successfully done or not. But professions benefit from and exist within a social context, which SAIA hasn’t historically engaged, albeit some commendable initiatives by its regional associations.
Most intriguing and also unsettling has been SAIA’s failure to contribute to the Constitutional aims of South Africa’s post-94 democracy in addressing the societal ills of the country’s pre-94 eras. The image SAIA left to the majority citizens of Mzanzi was that it was benefitting from an ideological mandate where the state milked black-human as well as the land’s natural and mineral resources without SAIA reciprocating or compensating for its gains. That this image persisted beyond the 1994 socio-political transition, to the point that until 2011 SAIA was without a policy to participate in meaningful minimal or broad based corrective measures to address its role in past unjust denigration and marginalisation of the country’s indigenous people, is an embarrassingly fair indictment of the institute’s lackadaisical drive to change.

What seemingly perpetuates SAIA’s tacit socio-developmental failures is that it appears the victims of SAIA’s social inadequacies are by and large left to be the ones to rectify the status quo. This puzzling picture leaves one to wonder; are the majority of our members without conscience or humanity to recognise this blight? Would we witness the same apathy were the bulk of the fraternity in the shoes of the prejudiced race groups? Is this matter to be redressed only by the very few progressive souls of this bulk and the even fewer historically marginalised ones who are in a race to catch up with their white colleagues?

Sadly until this topic becomes irrelevant, by being addressed, no matter how tiring or tired we can get to be lectured at or to lecture about it, we need to continue advocating until we achieve a more equitable and just professional environment. That said the remainder of this president’s report will focus on taking account of the term of office I served. The report is largely a synoptic summary of the activities and events that occurred during my term of office and is holistically substantiated by the various biennial reports hereafter.

For the 2010/12 term of office, SAIA’s volunteers of elected, nominated and co-opted teams, as well as the secretariat, was focused on turning around SAIA from being an institute that used to primarily administer the affairs of the fraternity, into an institute that places equal – perhaps more – emphasis on strategically repositioning the purpose and operations of the profession within corporate and government sectors. As such SAIA found new relationships in these sectors, which present SAIA with potential opportunities to influence capital distribution and policy decision making. ‘Potential’, because two years of trying to cover decades of lost ground, serves to simply thaw the playing fields and requires ongoing commitment to cement and gradually realise the benefits. SAIA cannot realistically expect immediate satisfaction when it still needs to win the confidence of its new private and public sector partners. It takes time.
Added to SAIA’s ongoing interactions with the Built Environment Professions (BEP), the Council for the Built Environment (CBE), the Construction Industry Development Board (CIDB), the Construction Education and Training Authority (CETA) and the South African Council for the Architectural Professional (SACAP), we have also been pro-active within Business Unity South Africa (BUSA), and through the Office of the President of SAIA participated in the affairs and operations of the Black Business Council in the Built Environment (BBCBE) and the Black Business Council (BBC). On an international level SAIA has maintained its involvement in the affairs of the Africa Union of Architects (AUA), the Commonwealth Association of Architects (CAA), the International Union of Architects (UIA), ICOMOS and DoCoMoMo.

**International Validations by the CAA**

I was fortunate enough to attend with SACAP a set of meetings which in fact turned out to be fact finding meetings that revealed many misconceptions about our profession’s international validation benefits, or rather the lack thereof. Within the month of September I will be submitting to the architectural learning sites, members of our fraternity and relevant stakeholders, a record of the revelations that we need to carefully digest to end our misinformed understanding of the matter with the facts at hand.

Having been the minute scribe of these meetings and that SACAP’s attendees of the meetings, Prof Gerald Steyn and SACAP President Mashabane, have affirmed the factual content of the minutes I took, I believe that the minutes will present the truth behind years of confusing untruths. In short we have been mislead by forces which I hope will soon be exposed and more importantly cease to perpetuate the untruths that have effectively subordinated our professional culture and our appropriate responsibilities to the profession, our country and the continent at large. This is enough. We cannot continue colonising ourselves when the colonial masters and madams have themselves respectfully declared our autonomy.

**Corporate Interaction**

The above-mentioned black corporate sector activities serve to align SAIA’s mandate closer with the developmental aims of South Africa’s Constitution, which prioritises empowering the historically marginalised and thus effectively broaden and strengthen not only our fraternity and profession but also builds our contribution to the country’s economic muscle. More importantly through SAIA’s new found relationships, we have been able to advocate and reclaim in the hearts and minds of the historically marginalised groups, the leadership role of architecture, which was lost decades ago amongst our historically privileged communities and brought about a subordination of the profession.
With SAIA’s continued advocacy and participation within BUSA, BBCBE and BBC, we will strategically turn around our prominence and significance with greater stride and certainty. With time and depending on how proactive we are, we will be more visible and the profession’s value for the architect’s and client’s gains better appreciated. This stands to attract more numbers in and out of our learning sites and with greater numbers comes a stronger voice, with which we can undo the ingrained culture of subordination. I stand to be corrected, however I believe architecture is historically at the forefront of sustainability, but overtaken by developers, engineers and project managers. With a stronger voice architecture can make a real contribution to a sustainable built environment, by championing a culture of responsible expenditure for our clients and the wellbeing of all who inhabit the living spaces we create.

**Government Interaction**

SAIA’s relationship with government is broadening and becoming closer since the various built environment related ministries, other than DPW, have come to realise architecture and urban design as central and key to creating holistic human settlements and unlocking socio-economic development. In 2011 the Department of Human Settlements assigned SAIA to lead a team constituting the CSIR, engineers and stakeholders from within the building manufacturing industry to table a proposal which will guide government in its neighbourhood and urbanisation development goals. Having contracted the Social Housing Focus Trust (SHiFT), to run SAIA’s Habitat and Heritage portfolios, SAIA under the management of Amira Osman, drew up a neighbourhoods proposal, which awaits the department’s promulgation for further progress.

**SAIA’s Consolidation and Transformation Strategy**

Whilst Immediate Past President Al Stratford paved the way within SAIA to turn it into a corporate orientated institute, I oversaw the adoption of SAIA’s Transformation policy in 2011. These two complementing initiatives continue to define SAIA’s shift from being administration focused towards a strategy focused organisation. In pursuing this goal 2011 saw SAIA’s ManCom being replaced by an Interim Management Committee (IMC) which defines SAIA’s current transitional status. The IMC is mandated to define the organisational structure SAIA needs to transform into with a commensurate constitutional framework. The IMC has the challenging task of ensuring that whilst working to re-orientate SAIA in the long term, short to medium term aims run parallel to tap into current affairs and opportunities.
Finance Committee

In 2011 SAIA established a Finance Committee chaired by Ron Begbie whose guidance has assisted the IMC to navigate around SAIA’s financial challenges whilst mapping out a comprehensive turnaround strategy towards an effective and efficient institute. FinCom’s report speaks for itself about the creative solutions implemented to steer SAIA out of disaster.

From Tokyo 2011 to Durban 2014

2011 was also the year SAIA, led by the then Deputy-Minister of DPW and her delegation, went to Tokyo to be handed the baton to host the forthcoming 2014 UIA World Congress in Durban. According to reports going around, SAIA masterfully presented South Africa’s ability to stage this world conference, winning the confidence of all who witnessed the handover. This was on the backbone of KZNIA’s resilience and again an overstretched SAIA secretariat. Complements to Hassan Asmal, the President of the Coordination Committee of this world congress and the team behind him. It would be folly not to recognise KZNIA’s President Nina Saunders and her then vice-President Bharti Vithal for their roles in ensuring that Architect Asmal was able to deliver.

I need to thank the AUA for their continued support in our preparation to host 2014. Incidentally, 2014 will be historic in the sense that the AUA and the UIA have agreed to combine their triennial events in 2014. This ensures that the congress is an Africa event where the continent will be centre stage under the theme «Otherwhere». Please visit the website www.uia2014durban.org.za to familiarise yourselves with this ground breaking innovative theme, which challenges built environment professions led by architects, to consider what future awaits us in light of our world currently undergoing unprecedented global socio-political, economic and environmental changes.

COP17

COP17 might be a disaster in terms of the agreements or disagreements reached by politicians worldwide, but it will be humanity’s failure if people like you and me do not take it upon ourselves to enforce and implement the urgent and necessary steps in our careers and private lives. We all know politicians are loyal to party politics and business before they listen to ordinary folk, so rather than complain about their disagreements, we need to urgently take action ourselves. I trust we may be beyond the point of saving ourselves but we can lay the foundations and building blocks for those who will continue where we leave off.
At the end of a demanding COP17 for all SAIA participants, the delegates who convened at the SAIA workshops unanimously agreed that a charter be formulated, which captures the key factors of the discussions that took place. Mokena Makeka together with Eric Noir, drew up a Ten Point Charter, which is to be handed over to DPW for them to submit to the relevant parties at COP 18 in Qatar.

**Conclusion**

AZA 2012 is aptly themed Re-Scripting Architecture, because with the world evolving at a greater pace in an immeasurable multitude of ways, this topic aims to touch on a wider range of facets more pertinent to the continent and its positioning in the global arena. This theme succinctly resonates with SAIA’s restructuring and transformation turnaround strategy and fits as a launching pad for the forthcoming 2014 world congress, where Africa will highlight and reclaim its parity in the advancement of architecture worldwide.

As my term of office ends in September, there is no secret who my preferred successor is though I believe I best not declare it before the results are known. Safe to say that I sincerely pray that my successor will continue building on the foundations laid by my predecessor, Al Stratford. Should my preferred person be elected, I foresee a SAIA which will deepen the broader relationships built in the private and public sectors under my term of office, which in my forecast spells a blooming future for SAIA, its members and the profession at large.

I wish SAIA a blessed path towards prosperity.

Tsela tshweu! (Blessed path!)

Fanuel J C Chaane Motsepe
Pr. Arch. MIArch MGIfA
Strategic Planning Process

An extensive process of deliberation and consultation has taken place over the past five years

2007: The need to make SAIA a more effective organisation was placed on the Board agenda;
2008: Debate and discussion at Board level occurred;
2009: A Strategic Planning task team (StratPlan) was formed under the chairmanship of the then President Al Stratford. Various meetings were held;
2010: StratPlan met on numerous occasions. A StratPlan report was tabled at a Board meeting. The Board voted in favour of the development of a single new SAIA constitution for the whole country;
2011: StratPlan was disbanded and the responsibility to develop the new constitution was taken over by the Interim Management Committee. Drafts 1 and 2 of the Constitutional Framework Document were written and discussed;
2012: Draft 3 of the Constitution Framework Document was tabled and approved during the May 2012 Board meeting. Draft 1 of the New SAIA Constitution 2012 was written and is based on the principles distilled from all discussions and debate over the past five years.
Principles of the New Constitution

The following principles surfaced from the numerous meetings held by the StratPlan task team over the last few years and will be used to gauge the degree to which the proposed constitution satisfies the original objectives.

- Create a structure that will ensure:
  - At regional level: defined regional autonomy and independence, maximum involvement of individual members and capacity to realise objectives at grass roots level and deal with relevant regional issues;
  - At national level: an effective voice to government / other national organisations and sufficient capacity to pursue and achieve common objectives;
  - At international level: the capacity to participate in and contribute toward the international debate;
  - At all levels, a homogenous, effective structure and strong identity.
- Bottom-up structure: the institute belongs to its members (representation of and input by individuals at national level occurs primarily through regional structures);
- Integrity in organisational structure (eliminating vulnerability at national level and ensuring stability at all levels);
- Financial viability;
- Solidarity around a common constitution;
- Ring fencing of the assets accumulated by the regions over past years.

Essential Elements of the New Constitution

- A more cohesive organisation as opposed to a loose federation of regional organizations;
- A single member enrollment point - members are assigned to regions of their choice;
- Registered SACAP professionals in other categories, and architectural students admitted as associates;
- Institute regions to act and transact independently and own property provided action is not contrary to or in conflict with the constitution or the interests of the Institute;
- The ‘regional institutes’ become ‘institute regions’;
- The present ‘Board of Representatives’ becomes the ‘Representatives’ Forum’. The latter will meet once a year. The Forum is responsible to direct the affairs of the Institute but delegates much of its authority to the Board. The Forum is accountable to the membership;
- The Board replaces the old Management Committee, meets regularly and is granted more authority to direct the affairs of the Institute on behalf of the Forum;
• The Board is composed of ‘specialists’;
• The President heads the Forum and both President and vice-President serve in ex officio capacities on the Board;
• The President will be the ceremonial head of the Institute and will devote his time to representing the membership and their interests;
• The new Board will be the engine house of the Institute and ensure continuity, strategy and effective management oversight;
• The Institute’s national convention (AGM) is held annually;
• The corporate concept is retained. However, as only individuals are members of the Institute (according to the new proposals), the SAIA corporate member becomes a SAIA Practice.
• Specialist or focus committees are appointed by the Board. The committees consist of ‘specialists’ and are held accountable by the Board for performance.

Tasks Completed

• Analysis of existing constitutions;
• Preparation of framework document containing constitutional principles;
• Preparation of draft Constitution.

Programme

2012/10: Presentation of draft Constitution to regions for input and approval;
2012/11: Assimilation of comments in further draft;
2012/12-2013/02: Technical re-write by lawyers and drafting of the by-laws;
2012/02: Formal approval by Board of Representatives;
2012/04: Formal approval by the membership.

Operations - Strategic Management by the Board

Simultaneous to the initiatives to create a more united body across SAIA national and the regions through the StratPlan process there was also a need to be more efficient at an operational level. Strategic operational leadership needed improvement as:

• The SAIA Board members were overloaded with work leading their regions and had little volunteer time left for the strategic management of SAIA national;
• There was lack of precision around national versus regional imperatives and competencies;
• SAIA national and many of the regions did not have a strategic business planning process
whereby the needs of the profession were prioritised and budgeted for;

- Without this clear direction from the Board the Executive in Randburg could not operate in a strategically efficient manner;
- Some of the portfolio committees were and are not operating efficiently;
- Marketing and communication with members was poor;
- The entire Board changed every two years leaving a vacuum in institutional memory. Effectively the Executive has had to stop every two years to educate the new Board on its roles and the functioning of SAIA.

Many of these issues will be addressed by the new constitution. However while the constitutional reform process was in progress some immediate operational measures were adopted.

- A Business Planning process was adopted for the 2011/2012 financial year. This was followed by a second round of more detailed business planning for the portfolios and the organisation as a whole for the 2012/2013 financial year. Each year the efficiency and strategic intent of this annual process must be improved.
- The Interim Management Committee took over driving the StratPlan process of the new constitution. It was hoped they would become a more efficient Board. It was anticipated that this more focussed leadership would allow for the finalisation of the new constitution, better strategic prioritisation of the organisation and thus better delivery to members.

  In effect the members of the Interim Management Committee have continued to be fully involved leading their regions and the leadership of SAIA has been weak due to over commitment of the members of this Interim Management Committee. The situation will change in September when the majority of the members relinquish their leadership at regional level which will allow them more time to focus on the strategic issues of SAIA national.

- A new Marketing manager was appointed. The two portfolios of Promotion and Communication were combined into this portfolio. Communication with the regions and members is improving.

  Where work is being carried out, particularly interactions with Government the results of the deliberations are not always communicated to members. All portfolio managers and committees need to work on this.
• A separate Transformation committee and portfolio manager position was established which is filled by Zola Kgaka. A new Transformation committee set out priorities and deliverables.

• The key relationship between the portfolio committees and the portfolio managers is receiving attention. The former are to set the strategic direction of the portfolios. The portfolios which function well are those where the portfolio managers are in constant communication with the portfolio convenors, the portfolio committees, the regional representatives and the membership.

*In the past committees relied solely on meetings in Gauteng to move initiatives forward. Recently cost effective more regular communication has been employed through webinar and teleconference meetings. This should increase in the future.*

• A pro forma business plan for each portfolio was drawn up for more effective prioritisation. Unfortunately these were either incomplete or late however the budget for 2012/2013 has been broadly based on the expressed priorities.

**Executive Leadership Replacement**

Both Executive Officer Su Lining and Practice & Education Director Bryan Wallis have indicated they wish to retire from their full time positions. A process has been initiated to define the roles and key performance areas so that suitable candidates can be sought. The replacement process should be complete by December 2012.

Change can be stressful in any organisation and it is important to recognise which are the most important issues and levers to engage first. It is fortunate that the process of StratPlan and the new Constitution is well down the way to structuring an organisation which will effectively address the concerns of the profession at national and regional level in a more co-ordinated and unified manner.

Simultaneously a sharper business planning process, where priorities are more effectively identified and implemented at an operational level, will be a constant imperative in the future. It is certain that through both the constitutional changes and the operational changes that we can and must be more responsive to the needs of the profession.

*Report by Eugene Barnard with input by Ron Begbie*
In the context of its strategic planning initiative, SAIA set itself certain strategic priorities which are reported below. To ensure continuity during the adoption of the new constitution the Board of Representatives has extended its term of office for one more year. Operational aspects of the running of SAIA were reviewed and the SAIA Management Committee (ManCom) was re-structured into an Interim Management Committee (IMC) with a new remit regarding operational matters together with a new Finance Committee to consider and advise the IMC and Board on matters affecting SAIA’s finances.
Planning for the Durban 2014 UIA Congress, which commenced immediately after we won the bid in Turin in 2008, is firmly on the road.

In September 2011 the then deputy minister of Public Works, Ms Hendrietta Bogopane-Zulu led the Durban 2014 delegation in receiving the baton for Durban at the conclusion of the Tokyo Congress. Included in the delegation and addressing the audience were SAIA President Fanuel Motsepe, SACAP President Phill Mashabane, AUA President Tokunbo Omisore and Logie Naidoo, Speaker of the eThekwini municipality. This was the first time that such a handover ceremony was held at a UIA World Congress.

The speakers were supported by visual material on Durban and the new logo of the UIA Durban 2014 conference was formally launched. At the conclusion of the handover ceremony a very successful reception was hosted by the South African Embassy. The logo has since been revamped together with the redesigned website. Visit the site at www.uia2014durban.org.

Karen Eicker has been appointed as Commissary General and Amira Osman replaces Hilton Judin as the General Reporter.

The Scientific Committee held a successful workshop in June to finalise the theme for the Congress ‘ARCHITECTURE OTHERWHERE’. They are now looking at the details and preparing for the next stage which includes finalising the programme, calling for papers, the student competition, etc.

By the time that you have read this, we would have held our second Co-ordinating Council (CC) meeting. This is a meeting with members of the world body and other representatives identified in the contract to track progress relating to preparations for the conference and to address issues of concern. At the last CC meeting it was agreed in principle that the 11th General Assembly of the Africa Union of Architects will be held jointly with the world congress. The details of this arrangement are currently being addressed by all the parties concerned.
The Organisation Committee of the Congress is also working closely with Government, the CBE and SACAP via a structure known as the Steering Committee. All issues relating to the Congress are discussed in this forum in order to ensure that come 2014, we can have a seamless Congress without any problems for visitors from all over the world.

The Durban Organising Committee (DOC) has been established and a number of interesting initiatives focused on Durban and surrounding area are being considered by them. This also links in to the broader legacy objectives of SAIA.

In addition to this, requests for other initiatives related to the conference are also being received. The one that has already commenced is the Global Studio project which is planned for a number of sites in Africa prior to the conference and which is planned to culminate in Durban.

The conference is seen as a catalyst for various aspects relating to the profession in its broadest sense and one of the most important issues that has been flagged by all role players is the legacy programme. More details are available on the website.

The new website will be continuously updated to provide information on the Congress as well as the profession and everyone is encouraged to contribute via the blogs and social network pages which will become live in the not too distant future.

In a time of world-wide economic challenges, fund raising remains a major issue. Support has been provided by the Department of Public Works and eThekwini Municipality but the private sector has been slow in responding. Assistance in this will be appreciated.

A ‘Friends of Durban 2014’ will be launched soon which will enable all SACAP members and others interested in architecture to register early. You will be contacted soon regarding this initiative, so keep a lookout for this correspondence.

We are picking up traction on various fronts and would really like as many of our members to be involved in this once in a lifetime experience. If you are interested, contact us via our website and it will be a pleasure to have you on board.

Report by Hassan Asmal
President – Organisation Committee: UIA Durban 2014
TRANSFORMATION

This is a new portfolio which was formed as the first step towards the rollout of SAIA’s new strategic direction.

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
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| Convener              | KZNIA Bharti Vithal (till end of July 2012-)
|                       | No convener currently                     |
| Portfolio Manager     | Zola Kgaka                                |
| Committee Members     | BKIA Ron Begbie                           |
|                       | CIFA Prof André van Graan                 |
|                       | ECIA Mary Mangan                          |
|                       | FSIA Madelane Gerber                      |
|                       | GIFA Mphethi Morojele                    |
|                       | LIA Sydney Lefifi                         |
|                       | MPIA Louis Jonker                         |
|                       | NCIA Henk van de Wall                    |
|                       | NWPIA Brian Smith                         |
|                       | PIA Mthembeni Mkhize                      |

The objective of the portfolio is to facilitate the transformation of SAIA to realise the intellectual capital of the full spectrum of diverse individuals from the South African society who can contribute to SAIA’s make up.

- Through inculcating a culture of equity, access and justice, transformation needs to filter through every programme of SAIA until SAIA and the profession have transformed;
- The success of this portfolio will be measured when the need for it no longer exists. This is dependent on all portfolios including transformation initiatives within their work programmes; and
- Transformation is not just to be seen relative to the narrow confines of our members but is also to address the broader issues of transformation in our society.
To bring the vision into being, a start has been made in the following areas:

1. **Open Architecture**

**Sub Committee Convenor**
- Bharti Vithal, KZNIA (till July 2012)
- Kevin Bingham, UKZN

**Sub Committee Members**
- Prof Rodney Harber, KZNIA
- Prof André van Graan, CPUT
- Prof Gerald Steyn, TUT

**Advisors**
- Mark Grant, CCN
- Madelane Gerber, FSIA
- Jolanda Morkel, CPUT

This programme aims to unblock the qualification bottleneck that occurs at the end of BAS and BTech degrees. In addition, it is to create a route for skilled and experienced technologists and senior technologists who want to become architects without going back to non-income generating full time study.

Open Architecture is being developed and will be launched in October at the KZNIA conference - New Paradigms. It aims to unblock the qualification bottleneck though augmenting the current full time educational offerings with accredited further office and web based learning, in partnership with existing ALSs.

Initially the program will only address post-graduate architecture students, but might expand later into under-graduate studies. A dedicated task team, led by KZNIA, meets via weekly webinar meetings to drive this initiative. UFS School of Architecture has declared interest in being part of the pilot project.

2. **Schools Outreach**

Informing and engaging school-going children at high schools that are populated by Previously Disadvantaged Individuals PDI’s about:
• Architecture and how it impacts on their daily lives;
• What architects do in contributing to the built environment;
• Requirements to become an architect - the entry requirements for enrolling in architecture at any tertiary institution including processes for accessing of financial resources; and
• Career opportunities in the architectural profession.

The programme is coordinated and material produced by the national SAIA secretariat whilst the roll out will take place through the regions. The main aim is to broaden the catchment area from which architects in South Africa emanate; thus it dovetails with Open Architecture in heading towards a demographically representative architectural profession. The collaborative roll out process is envisaged to involve partnerships between the regional institutes, architectural learning sites ALSs and other organisations that intervene to improve the quality of maths and science education in secondary schools. It is expected that once Open Architecture is financially sustainable, it will fund this initiative on an ongoing basis. A task team is in the process of being formulated to take this programme forward incrementally in the regions.

3. Skills development facilitation

SAIA will assist its corporate members with compilation of workplace skills plans and accessing the Construction Education and Training Authority CETA funding, to maximise on their skills development portion of the Construction Sector Charter score card component. A task team is in the process of being formulated to take this programme forward in the regions.

4. Tracking SAIA and SAIA membership Transformation

A process of recording the impact of SAIA and its members’ contribution to the transformation of the architectural profession will comprise data capture of the composition and actions of member firms. This will take place once a data capture assistant is appointed as per the Transformation business plan proposal. Members will then be requested to participate in surveys that will inform research on the status quo of SAIA members at the start of the implementation of the Construction Sector Charter and track the progress to date. This data is vital to provide empirical evidence of the good work we believe our members are undertaking in transforming the profession.

Report by Zola Kgaka
Manager - Transformation & Stakeholder Relations
This is a new role at SAIA performed as a transformative step in SAIA’s new strategic direction, overseen by Zola Kgaka, also responsible for the Transformation portfolio.

In support of transformation initiatives, and in pursuit of SAIA’s own transformation, SAIA is engaging with various stakeholders in the public and private sectors.

**The Council for the Built Environment – CBE**

Discussions commenced in 2010 between CBE and SAIA around possible cooperation in the roll out of their proposed Skills Pipeline Development initiative. This entailed various strategies of addressing different levels of blockages in the transformation of the built environment professions skills supply. In our developing country, these skills are critical in actualising the ambitious infrastructure expenditure, earmarked for galvanising the country’s economy and addressing such areas as the green economy and sustainable job creation.

SAIA’s board approved the pursuance of a Memorandum of Understanding with CBE which would give rise to Memoranda of Agreement to roll out specific projects.

1. **Open Architecture**

This project addresses the Push and Intermediate strategies outlined by the CBE to bring individuals to the point of registration with the South African Council for the Architectural Profession SACAP. SAIA is in negotiations with CBE, SACAP and the Construction Education & Training Authority CETA around support for SAIA’s roll out initiative. The activation will be in partnership with Architectural Learning Sites ALSs willing to participate.

*See report on Transformation for more detail on Open Architecture.*

2. **Schools Outreach**

The Push strategy that lies in secondary school learning is addressed by SAIA’s outreach programme incorporating educator workshops and learner winter school sessions, as well as support in maths and science education. SAIA has approached the CBE for assistance in funding the logistical costs involved in this programme.
See report on Transformation for more detail on Schools Outreach.

**The Construction Education & Training Authority - CETA**

SAIA has commenced dialogue with CETA on possible funding of components of Open Architecture and the Schools Outreach programme. They have shown interest in possible provision of bursaries for the participants of Open Architecture and students identified through the Schools Outreach programme who were accepted at South African ALSs.

**Skills development facilitation**

SAIA will investigate existing measures available from the CETA to assist our members in maximising access to their Skills Development Levy.

**Report by Zola Kgaka**

*Manager - Transformation & Stakeholder Relations*
The Board meeting of March 2011 established the Finance Committee to advise the Board and Management Committee on Financial Planning and Reporting. Since then the Finance Committee has focussed on a few key areas:

- Ensuring the Annual Financial Statements are in alignment with General Accepted Accounting Practice (GAAP). Two significant changes were:
  - The recording of all income from both fees and special projects. Previously only the net income from special projects had been recorded.
  - The consolidation of Annual Financial Statements with the Education Fund as it is not held by a separate legal entity.
- This alignment will mean that special projects such as AZA.2010, work for government on exhibits at Shanghai and COP17 and any future projects will result in larger variances from year to year. It does however ensure consistency of financial reporting – a key requirement of GAAP.
- Assisting the Executive to arrive at annual budgets which are well deliberated before adoption and aligned with the strategic goals of the organisation. This is a continuous process assisted by more thorough business planning discussed elsewhere under refinements in operations.
- Working alongside the Executive on monitoring and advising on financial performance through the year.

Financial Performance

Due to significant losses on AZA.2010 the organisation ran on a tight budget for much of the period. The losses on AZA.2010 were written off and substantially reduced the level of reserves. Fortunately these losses were offset by gross profits on COP17. Thanks must be expressed to Diane Arvanitakis and Zola Kgaka for their exceptional input within very tight time constraints and constantly changing brief set by the client bodies for COP17. Alive2Green were also a major support as a key service provider.

There is however a significant default by members on the payment of corporate subscriptions, but this is only in some of the regions, most notably Pretoria, Cape and Gauteng. The smaller regions, which arguably face tougher economic conditions, are thus subsidising the larger region’s defaulters.
New Fee Structure

The proposed rationalised membership structure across the regions will afford the opportunity for the simplification of the fee structure of the regions and national. Various models are being investigated. Of primary importance is that the value of the work undertaken by SAIA is communicated to the regions and members so that members are aware of the value their fees generate for them and the profession.

It has been accepted that the regions under the proposed new constitution will be autonomous with respect to their assets and their financial control. There will however be a significant dividend to all with a more rationalised operation across national and all the regions as current duplication will be avoided with significant cost savings for both national and regions.

Corporate Governance

It is proposed that training in Corporate Governance be undertaken by all Board members in future. This should also be encouraged in the regions.

Long Term Financial Planning

Significant challenges are to:

- Constantly ensure members are receiving value for money through effective targeting of resources;
- Plan for and monitor outsourcing of delivery where appropriate and efficient;
- Build alternative income streams of the organisation with minimal fee increases for members;
- Build the reserves of the organisation; and
- Assist in realising the huge potential of UIA 2014.

Thanks

The Finance Committee wishes to thank Esther van Tonder and Flora Basson for their diligence in the management of the accounts of the organisation.

Our Auditors Tenk Loubser and Associates have delivered an excellent service at a greatly reduced rate in acknowledgment of the voluntary nature of our organisation. We express our sincere thanks to them.

Ron Begbie

Convenor Finance
SAIA maintains international relations with several architectural associations and institutions, viz Africa Union of Architects (AUA), Commonwealth Association of Architects (CAA), ICOMOS, DoCoMoMo and the International Union of Architects (UIA). SAIA is represented by members on the UIA Council, commissions, working bodies and associated initiatives as reported below.
Preamble

The International Union of Architects (Union Internationale des Architectes, or UIA) is an international non-governmental organisation that represents over a million architects in 124 countries. The UIA was founded in Lausanne, Switzerland, in 1948. It is recognised by most United Nations agencies, including UNESCO, UNCHS, ESOSOC, UNIDO, and the World Health Organization, as well as the WTO, as the only association in its field. The current president is Albert Dubler from France. Chinese Taipei has subsequently become the 125th member section. The General Secretariat is located in Paris.

South Africa rejoined the UIA in 1999 and has been part of the UIA Council since 2005. In the period September 2008 to September 2011, Trish Emmett held the position of Vice President Region V as well as 2nd Vice President of the Council. At the UIA Tokyo 2011 General Assembly she was elected Treasurer. The current term ends in 2014 at the General Assembly in Durban.

UIA Commissions and Work Programmes

The work of the UIA takes place in three Commissions and Work Programmes.

The Commissions comprise experts working on:

- Architectural education
- Professional practice
- International competitions

The Work Programmes are groups of experts working in specialised areas of the architectural profession focussing on the following areas:

- Responsible Architecture
- ARES - Architecture and Renewable Energy Sources
- Architecture for a responsible Future
- Architecture and Society
- Architecture and Children
- Architecture for All
SAIA is represented on the Professional Practice Commission by Eugene Barnard and Eric Noir is the Work Programme Director Region V (Africa) for Responsible Architecture (refer reports).

**Realising a World of Sustainable Happiness and Wellbeing**

Arising out of the excellent key note address given by the Prime Minister of Bhutan at the UIA Tokyo 2011 Congress, UIA President Albert Dubler accompanied the Prime Minister of Bhutan to the United Nations, New York. A task team has been set up with the objective of a new paradigm which will ensure a fully sustainable balance among natural, social, cultural, human and built capital assets, and will be based on the following four fundamental tenets:

- Happiness and Wellbeing
- Ecological sustainability
- Fair distribution
- Efficient use of resources.

The focus has shifted to non quantifiable deliverables.
World Day of Architecture

The theme for this year (held on the first Monday of October) is the 2012 UN HABITAT’s theme ‘City Changer’ or ‘The Architect is a City Changer’

http://www.unhabitat.org/categories.asp?catid=682

Activity Report as VP Region V to 2011, Treasurer since 2011

Trish Emmett attends all meetings of the UIA Council and Bureau, select AUA Council meetings, and often also represents the UIA on ICOMOS. She served on the Co-ordinating Council for Tokyo 2011 and was a juror for the UIA Awards in 2011. In her role as UIA Treasurer since September 2011, she participates in the Finance and Development committee responsible for fund raising, evaluation of new projects and partnerships and the re-evaluation of the fee structure for member sections. The 2012 UIA budget is € 1 051 000.

Report by Trish Emmett

UIA Treasurer
Background
In 2008 the Board of Representatives decided that SAIA should become participate in the activities of the UIA PPC. Eugene Barnard, Convenor of SAIA’s Practice committee, was nominated to serve on the Commission.

The PPC addresses international architectural practice, particularly professional ethics, practicing abroad, professional mobility and practice-related education and continuing professional development issues. The American Institute of Architects administers the PPC Secretariat.

The PPC meets annually and during the period under review meetings were held in October 2010 in Paris and March 2012 in Tangier. Both were attended by Eugene Barnard.

This report summarises the information contained in full reports on the meetings prepared by Eugene Barnard and submitted to SAIA’s Board of Representatives.

PPC Meeting 13 – 15 October 2010: Paris
This meeting was also attended by Phillip Crafford in his capacity as SACAP Councillor (chair, Professional fees committee) and Cecilia Chinga as Acting Registrar, SACAP.

The meeting was addressed by the then President of the UIA, Louis Cox and considered the following issues:

- Reports by PPC and UIA Secretariats
- Relationship between professional and regulatory bodies
- Codes and ethics
- Continuing professional development
- Practical experience, training and internship
- Implementation
- Integrated practice and building information modelling
- Architect’s fees
- Client-architect agreements
• Compilation of practice handbooks
• Public private partnerships
• UIA Congress 2011
• PPC directions 2011 – 2014

Eugene Barnard presented a paper on Practice handbooks. The presentation identified the updated information on the various architect manuals/practice handbooks that were available throughout the UIA. It was concluded that the paper be communicated to the member sections and that a pro-forma outline be compiled which could be used to guide any member section in developing their own practice handbook.

**PPC Meeting 15 – 16 March 2012: Tangier**

This meeting was also attended by Phillip Crafford in his capacity as SACAP Councillor (Chair, SACAP Professional fees committee) and Trish Emmett, UIA Treasurer.

The meeting was addressed by the President of the UIA, Albert Dubler and considered the following issues:

• Reports by PPC and UIA Secretariat
• Quality of Architecture
• Integrated practice and building information modelling
• Practice standards
• Implementing task group
• Compensation, technical standards and analysis of project delivery
• Congo protest
• Motions to Manila re UIA website and database update and an initiative with FIDIC regarding an international architect-client agreement.

The meeting discussed venue options for the next PPC meeting, namely Durban, Sudan and Berlin. SAIA subsequently extended an invitation to the PPC to meet in Durban in March 2013. The meeting would coincide with the UIA Board meeting scheduled to be held in Durban.

**Report drafted obo Eugene Barnard by Bryan Wallis**

*Director Practice & Education*
COP17

The major activity undertaken in the course of the last calendar year has to be the organisation of the COP17 civil society side event in conjunction with the AUA and the UIA. The conference attracted 250 delegates over the course of two days and was very successful. We moved away from the UIA ‘traditional’ conference with a few international delegates and the rest of the space filled with students to give it volume and appear in front of the media, mainly in the form of a ‘protest march’ calling on negotiators to ‘try harder’. We embarked instead on a meaningful exploration of how the built environment professions can equip the negotiators with our capacity to support them from within the built environment. In South Africa in particular, the aim to reduce our carbon footprint by a staggering 34% by 2020 (amongst the most ambitious targets for developing countries) will affect drastically the way in which we conceive new and transform the existing built environment as the energy mix and cities’ morphology will not be able to modify their trajectories in time for 2020.

The major outcome of the conference is the ‘sustainability charter’, a ‘creative commons’ endeavour (copyright free, or ‘copyleft’), formalised by Mokena Mokeka and further edited by Fanuel Motsepe and Eric Noir in Abidjan.

This initiative will span several years and is destined to evolve in the course of the future COP series. Albert Dubler, president of the UIA, has been informed of how we envisage passing our experience, knowledge and outcomes on to COP 18.

The last activity related to COP 17 was Eric Noir’s nomination as official UN observer, which he used both during the side event conference in order to report to the delegates what is happening ‘inside’ as well as a few days the following week. However, nothing of particular relevance came to attention in the second week as most relevant discussions were happening behind closed doors in the final throws of the negotiations.

Africa Union of Architects – AUA

Eric Noire attended the Council meeting in Abidjam in December 2011 and reported on the COP 17 event.
UIA Work Programme Directors Meeting – Paris

The main take home from the work programme directors meeting is that virtually all work programmes are revolving around the ‘road to Durban 2014’ and meaningful engagement is required by both the work programmes and the Durban 2014 committee to prepare for a successful congress.

The work programme is now in need of refinement and strategic input will be required by SAIA and the AUA as to how we want to shape the next triennial in terms of objectives, activities, budget, and most crucially interaction with Durban 2014. In that respect I have attended by invitation the scientific committee brainstorming session held in Durban in July to understand the potential synergies, as well as the linkages with other work programmes.

Report by Eric Noir

Director Region V UIA Work Programme AFRF
INTERNATIONAL COUNCIL ON MONUMENTS AND SITES
- ICOMOS

The past year has seen a number of changes for ICOMOS SA as well as some outstanding achievements.

In terms of the statutes it was necessary to hold elections for positions on the new Executive Committee. The previous EXCOM had completed its term and a call was made for nominations for members to stand for the Committee.

The new EXCOM members are:
Pascall Taruvinga (Chairperson), Cecilene Muller (Vice-Chairperson), Sonja Warnich-Stemmet and Helene Vollgraaff. One position on the EXCOM remains vacant at this time. Past EXCOM members Karel Bakker and Laura Robinson remain available to assist the new team as and when required.

Laura Robinson was elected as Treasurer-General at the international General Assembly held in Paris in October 2011. This is a first time that a woman has been elected to this position and together with the new Secretary-General, Kirsti Kovanen from Finland, the EXCOM will have another two women to assist in leading the organisation into the future.

ICOMOS SA members continue to contribute to the activities of the international body at a number of levels. Past President Andrew Hall participated in a recent meeting held in Japan on governance and heritage, Karel Bakker continues to engage in a number of inspection missions for world heritage sites on the African continent, Heinz Ruther remains active in the CIPA (recording and documentation committee) at an international level: Laura Robinson attended the recent meeting of the World Heritage Committee where she engaged in the budget meetings and deliberations. A number of members also serve on the Bureau’s of the various International Scientific Committees. Members Trish Emmett and Karel Bakker have been involved in the meetings leading up to the Historic Urban Landscapes Convention, which was adopted by UNESCO late last year.

On behalf of ICOMOS SA I would like to take this opportunity of thanking SAIA for its ongoing support and in particular for making some funding available to assist with the travelling expenses of the new Treasurer-General.

Report by Laura Robinson

ICOMOS SA
The focus of DoCoMoMo has been on the identification of significant twentieth century modern buildings to be listed. The criteria used for the listing has been the work of recognised major architects where their entire oeuvre is listed as well as specific buildings by other architects. In the identification of buildings to be listed those buildings which received provincial awards have been listed, particularly in the Western Cape where the awards go back to the mid Thirties. In addition particular typologies have been recognised so that buildings which have social and political significance are also taken into consideration. In Cape Town particular attention has, for example, been placed on the buildings of the clothing industry that demonstrate important aspects of the modern movement in their planning.

The listing is still very incomplete and although some parts of areas such as Cape Town have been listed, much remains to be done in order to produce a reasonably comprehensive list of significant modern buildings in South Africa. These buildings are, by their nature, generally less than sixty years old, and therefore not protected under the South African Heritage Resources Act. The lists need not only to be populated but all buildings listed need to be evaluated using a rigorous set of criteria that corresponds with the criteria established by DoCoMoMo International. An important part of the listing is the completion of evaluation microfiches of the buildings which are then listed on the international database which records modern buildings of importance around the world.

The local DoCoMoMo group has been active in a number of centres in South Africa with the Western Cape group the most active although there are a number of members of DoCoMoMo in the rest of the country who have undertaken surveys of their areas. One of the focuses for the next year is the structuring of the societies at local level and the development of regional and national structures.

Report by Prof Andrè van Graan
SAIA Heritage
SAIA, in collaboration with various other built environment professional associations and, in some instances the wider construction industry, participates in numerous interactions with key stakeholder bodies and role players. These interactions are generally aimed at developing and maintaining strategic relations between the professions and key stakeholders on the one hand and strengthening the ability of the professions, especially the architectural profession, to provide services which are competent, appropriate and sustainable and which address the key issues and priorities of both the public and private sectors.
This report covers SAIA’s involvement in numerous inter-disciplinary interactions, activities and initiatives. These are generally formal and semi-formal forums and liaison meetings in which SAIA participates and contributes from an architectural profession perspective. The majority of these meetings are attended by SAIA’s Executive Officer, the Director Practice & Education, the Manager Transformation & Stakeholder Relations and often also by SAIA’s President or vice-President.

**BEP Grouping meetings**

Originally constituted by five professional associations:

- Association of Construction Project Managers (ACPM)
- Association of South African Quantity Surveyors (ASAQS)
- Consulting Engineers South Africa (CESA – previously South African Association of Consulting Engineers)
- South African Black Technical and Allied Careers Organisation (SABTACO)
- South African Institute of Architects (SAIA)

Subsequently the BEP Grouping was widened to include:

- Institute for Landscape Architecture in South Africa (ILASA)
- Association of Construction Health and Safety Management (ACHASM)

The Grouping attempts to have four meetings per calendar year. During the period covered by this report seven meetings of the Grouping were held. Generally the issues addressed were those which impacted on all the BEP constituents, covering procurement of professional services especially by public sector clients, professional service agreements in both the public and private sectors, construction contracts and contract administration, the Construction Charter, and information sharing on many related topics. These discussions often feed into other construction industry-related initiatives, some of which are addressed in this report. The BEP Grouping was represented on the CETA Council before it was placed under administration by the Minister of Higher Education. BEP Grouping meetings with the National Treasury on issues related to competitive tendering in the public sector and with the Governor of the Reserve Bank have taken place, the latter attended by SAIA’s vice-President and Executive Officer.

The BEP Grouping meetings will continue to address these issues and any other matters which may be of common concern to the constituents.
NDPW: Professional Associations Liaison Forum

The National Department of Public Works hosted regular meetings with the constituents of the BEP Grouping. There was hiatus in these meetings during a period of change in the Department during 2011 but the meetings schedule has now been reinstituted. The meetings are intended to address matters which relate to the services rendered to the Department and other public sector clients, such as procurement of professional services procedures, conditions of appointments, construction contract administration and the implementation of competitive tendering for services. Some successful interventions relating to the period of professional liability and appointment of Occupational Health and Safety agents were achieved. A number of ongoing issues continue to be debated, particularly the appointments rosters, availability of information on appointments from the rosters and the implementation of a new appointments register.

CIDB-BEP Grouping Liaison

The Construction Industry Development Board and the BEP Grouping constituents meet regularly to address issues of common concern raised by the BEP Grouping and those identified by the CIDB as affecting the constituents of the BEP. During the reporting period much attention was focussed on the intention of the CIDB to develop and institute a Register of Professional Service Providers (RoPSP). It was the stated intention that this register would replace the various public sector rosters to enable appointments to be made via a centralised register. The RoPSP has not yet been deployed and indications are that its development is not a high priority at present.

The problem of delayed payments to contractors and suppliers was addressed at a CIDB workshop in June 2012. SAIA participated in the workshop and stressed that delayed payments to BEP consultants seriously affected the economic viability of consultant practices and their ability to deliver quality services to the sector. The issue of corruption as a factor in the delay of payments was raised and the possibility of making individuals within the delaying entities personally liable and accountable for the financial consequences was considered. The CIDB is drafting regulations to address these issues.

The CIDB is required to establish a CIDB Stakeholders Forum which meets periodically, typically twice per year. All the key professional associations, including SAIA, are represented. At the most recent forum the current Minister of Public Works, Minister Thembelani Thulas Nxesi addressed the forum, appealing for support from the professions in turning around the Department and addressing the problem of lack of professional resources in the Department in order to meet its service delivery mandate.
SAIA’s Sindile Ngonyama ensured that SAIA’s voice was heard and raised awareness of the value that architects had to contribute in finding solutions to the country’s development and service delivery challenges.

**NHBRC Industry Advisory Committee**

Bryan Wallis represents SAIA on the National Homebuilders Registration Council’s Industry Advisory Committee which meets regularly throughout the year to debate and advise the NHBRC on issues affecting the home building industry. A major issue addressed over the past two years has been the drafting of an amended Home Owner Consumer Protection bill. SAIA has contributed its views on this matter and the draft is currently awaiting consideration by Parliament.

**Building and Construction Industry Forum**

A development during the period of this report is the establishment of the Building and Construction Industry Forum. This stems from a “construction industry crisis” meeting called by Master Builders South Africa to address the lack of delivery by government in the sector, including lack of delivery and maintenance of infrastructure. Key role players in the professional, contracting (building and civil), and material supplier fields attended and subsequently formed the new forum. SAIA has been directly involved in the founding meetings. Terms of reference for the Forum have been established and regular meetings will now be scheduled and held.

**Report by Bryan Wallis**

*Director Practice & Education*
Since the gazetting of the Construction Sector Charter in June 2009, in line with industry based BEE codes, the Construction Sector Charter Council CSCC and Executive Committee EXCO were formed.

As one of the founding members of the Construction Sector Charter, SAIA is represented by Zola Kgaka and Fanuel Motsepe as an alternate on the CSCC. The Built Environment Professionals have two representatives on the EXCO. These are Fuzile Fongoqa from Consulting Engineers South Africa CESA and Zola Kgaka from SAIA. The alternates are Francois Swart of CESA and Paul Kgole of South African Black Technical and Allied Careers Organisation SABTACO.

The Council’s offices are housed at the Rainbow Suite at the WBHO campus in Wynberg, Johannesburg, till the end of Dec 2012. Thereafter, alternative accommodation is envisaged. The Department of Public Works has committed to funding the first three years of the Charter Council’s establishment, which will allow the entity to become a self-sustaining organisation.

The Charter Council meets twice a year. To date, three constituted meetings of the council have taken place in two years, namely on 03 November 2010, 18 February 2011 and 25 June 2012. The EXCO meetings are monthly, with the first meeting having taken place on 13 July 2012.

At the council meeting of June 2012, an interim CEO (National African Chamber of Commerce and Industry-Construction Division NAFCON’s Gregory Mofokeng) and assistant CEO (South African Federation of Civil Engineering Contractors SAFCEC’s Ingrid Campbell) were appointed to set in motion the following:

- Undertake the necessary admin for the registration of the Council as a legal entity
- Establishment of an office
- Recruitment of the CEO
- Setting up of a bank account
- Establish a website and with data management capabilities to enable reporting to the Department of Trade and Industry on the transformation of the Construction Sector.
A critical outcome that needs to be met by the CSCC is the submission of a report to the Department of Trade and Industry, on the status and progress made in the construction industry since the advent and application of the Construction Sector code. In order to contribute to this process, empirical data will need to be collected and collated from our members.

Members will be kept updated on SAIA’s website / online communication platform.

Report by Zola Kgaka
Manager – Transformation & Stakeholder Relations
Bryan Prisgrove and Stan Segal continue to represent SAIA on the technical committee which is chaired by Stan Segal. Stan also continues to represent SAIA on the JBCC Executive under the chairmanship of Rod Oosthuizen and on the Board of Directors where Stan holds the office of chairman.

Peter Bold retired as the JBCC CEO and Uwe Putlitz was appointed as the new CEO – this resulted in the JBCC office relocating from Peter’s home in Forest Town to its new premises in Richmond, Johannesburg.

The technical committee held numerous meetings during this period and focused its attention on preparing edition 6 of the principal building agreement (PBA), edition 6 of the nominated/selected subcontract agreement and edition 5 of the minor works agreement. Publication of these agreements and supporting documents is scheduled for October 2012 but is dependent on receipt of the final legal vetting which is currently in progress.

JBCC’s income is mainly sourced from the sale of documents and running of seminars and workshops; SAIA is encouraged to promote attendance at the JBCC seminars and workshops as there are a number of commercial organisations marketing and holding seminars on the JBCC suite of documents, the accreditation of which is questionable.

On the financial side, JBCC has recovered from a negative situation in 2010 to a more positive financial situation in 2011 and the first half of 2012 although document sales for the first semester of 2012 were down by approximately 11%. Income is, however, expected to be boosted by the sale of the edition 6 documents.

With regard to governance JBCC has applied to register its name and logo as a trade mark and has been re-registered as a BBBEE level 4 contributor. It is also reviewing its existing agreements with outsourced service providers and has discontinued handling CPAP which will more than likely be handled by the ASAQS in conjunction with the DPW.

The office continues to deal with frequently asked questions, and has built up a considerable library of questions and answers and has posted generic queries on its webpage.
After publication of the new JBCC documents, the technical committee may turn its attention to the preparation of a ‘small works agreement’.

JBCC has collaborated with SAIA and SACAP in establishing and maintaining the Eyvind Finsen Memorial Award which is made at the SAIA biennial convention to the highest scoring candidate (any category of registration) in the SACAP Professional Practice examinations during the preceding two years. JBCC has now decided that it will no longer participate in the award and will institute a book award to deserving students at tertiary institutions teaching the use of JBCC agreements.

Report by Stanley H Segal
Chair JBCC
PROFESSIONAL CONSULTANTS SERVICES AGREEMENT (PROCSA) COMMITTEE

Ian Alexander and Stan Segal continue to represent SAIA on the Professional Consultants Services Agreement committee (PROCSA).

The committee held numerous meetings during this period to update and improve the existing agreements which resulted in the terms and conditions being combined into one document with the various scope of service documents ie there is now one document for each discipline which contains the terms and conditions and annexures A (the schedule) and B (the scope of service).

Additional scope of service documents were produced for the development manager, wet services consultants and health and safety consultants. Further scope of service documents are under consideration for the disciplines covering interior design and fire consultants. A combined scope of service document for architect, principal agent and project manager where the architect provides a full standard service and where no separate project manager is appointed, is also under discussion.

The existing matrix document is to be revised and updated to include the additional disciplines which have been added to the suite of documents and which is to make provision for the addition of further disciplines.

PROCSA has decided to dispense with hard copy documents (except for the matrix) and will, from 03 September 2012 and in conjunction with Contracts on Demand, have all existing documents known as version 3, available on the e-PROCSA website.

Electronic versions of the combined documents for 12 disciplines will be available on the following basis:

- Monthly subscription with a lower payment than that of non-subscribers for each document purchased - this option allows for populating the agreements online, cut and paste sections of the documents and collaboration between documents - (see below for a description on collaboration);
- Non-subscribers will be able to purchase documents with collaboration facilities but at a higher cost per document than the amount payable by subscribers;
• Reference copies overprinted for "educational purposes only" will be available at a lower cost per document; and
• Collaboration allows for copies of the purchased documents to be sent to clients and other consultants for comment and/or revision prior to the finalisation of the agreements for printing and signature - a hardcopy will be required for signature by both parties.

It is recommended that SAIA link its webpage to e-PROCSA to enable persons accessing the SAIA website to link directly to the e-PROCSA site. SAIA has been requested by PROCSA to make contact with the Africa Union of Architects (AUA) to notify them of the availability of the on-line PROCSA documents.

As the constituent members of PROCSA will no longer be involved in the sale of the PROCSA documents, PROCSA will look to making a quarterly payment distribution to the constituent bodies - this matter is still to be finalised and the basis on which the distribution will be calculated and made is to be discussed and agreed.

Report by Stanley H Segal

SAIA Practice
Services

BEPEC has had a busy and rewarding year. Strategies implemented focussed on making members aware of opportunities in the Building & Construction, Energy, Transportation and Water/Sanitation sectors, were well received. Five ‘Show me the Money’ and ‘Show me the Projects’ sessions were presented, mostly in Midrand but also in Cape Town and Durban.

Visits to international funding agencies are arranged annually. Niël Crafford attended a well-supported mission to the African Development Bank in Tunis in February, while a visit to the World Bank in Washington will take place in September. Valuable information on the activities of our own Development Bank and the Industrial Development Council is shared at the Midrand ‘Show me the Money’ sessions, assisting Built Environment professionals in keeping up to date with the financing of projects in Africa and elsewhere.

Regular updates on tenders issued by the AfDB and other agencies are emailed to members, and an agreement with Paul Runge of Africa Project Access has made his comprehensive report on developments in Africa available to our members.

Our CEO, Roelof van Tonder, is currently in Australia. He is attending the Africa Down Under Conference in Perth to gain insight into how he can position BEPEC members to benefit from the many mining activities underway and planned in Africa. Mining not only creates jobs but stimulates a host of related development – transportation, water & sanitation, housing and retail – to name a few. It unlocks huge development opportunities for the private sector, and provides finances not readily available from other sources.

Market Research

BEPEC commissioned a study that resulted in a comprehensive report on project opportunities for built environment professionals (according to sector and profession) along the North South Corridor in Africa. This report will be replicated in the years to come for the Lobito Corridor in Angola and the Central Development Corridor in Tanzania. BEPEC also completed a feasibility study on creating a shared office facility in Tete, Mozambique. The idea is to create a facility that will offer meeting spaces, administrative backup (including translation services) and staff to follow up on initiatives on the ground.
The Tete area will offer many opportunities for Architects in the years to come and will allow members of BEPEC to sell their services into this region at a lower cost and risk.

Similar facilities will be investigated in Zambia and Angola, should this first one prove to be successful.

**Conclusion**

Not many architectural practices are members of BEPEC, most probably because very few work outside our borders. The few that do, do work for South African clients expanding into Africa. However, should the current recession in the building industry continue, it is imagined more architects will venture into Africa and other markets. When they do, they will quickly realise that doing it by themselves is extremely difficult and dangerous. This is where BEPEC comes into the picture – it provides links and offers assistance on governmental level and is seen more and more as the voice of the Built Environment by international players.

**Niël Crafford**  
*Chairman: BEPEC*
During the development of the new strategic direction for SAIA, the established committee structure was maintained:

- **Practice:** the art, science, research and practice of architecture;
- **Benefits:** the interests of members;
- **Promotion:** the dignity of the profession of architecture;
- **Education:** high standards of conduct, professional competence and integrity;
- **Communication:** opportunities for the interchange and recording of knowledge and experience of architecture;
- **Heritage:** the architectural environment and cultural heritage;
- **Habitat:** the interests of society in matters concerned with architecture in relation to the environment.

The committees, convened by a board member, generally consist of four or five members appointed by the board from a list of nominees received from the regional Institutes. As not all the Regions are represented on each committee, wider participation is facilitated through regional contacts who are encouraged to contribute electronically to the issues under consideration.

The frequency of meeting of all the committees was adversely affected by SAIA's financial constraints during the period and both the Heritage and Habitat portfolio and the Promotions and Communications portfolio were impacted by overlaps with certain of the SAIA Strategic Priorities.
PRACTICE

Practice supports SAIA’s aim to promote the art, science and practice of architecture by assisting members with relevant practice information and services.

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<td>SAIA Secretariat</td>
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<td>Adriaan Louw</td>
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</table>
The six focus areas indentified during the previous term continued to inform Practice in its endeavour to guide members of SAIA in best practice. These focus areas are:

- The revision and publication of the SAIA practice manual
- The ongoing development of documentation (where appropriate in collaboration) to enhance the practice of architecture (such as appropriate client-architect agreements, JBCC contract documentation, PROCSA agreements etc)
- Professional development courses/workshops for practitioners
- Advice and assistance to members (by senior practitioners at regional and national level)
- Constituting a forum for interaction between regions and an incubator of ideas on best practice
- Interaction and liaison with other role players (such as DPW, CIDB, UIA and AUA).

Practice met five times during the 2011/2012 term, once in joint session with Education. The frequency of meetings and attendance were constrained due to financial circumstances, as reported elsewhere.

**Practice Manual**

The revision and updating of the practice manual content and scope continued. Regional practice committees and members have participated by webinar in this process. Bruce Clark’s dedicated facilitation of this process is acknowledged. The aim of completing this work during the 2011/2012 term was not achieved. Effort will now focus on completing the revision during the upcoming term. With Bruce Clark’s emigration in June, the facilitation role will be taken up by another member.

**Agreements, Contractual Documentation and Regulatory Environment**

The SAIA Client-Architect Agreement 2008 sub-committee (Ian Alexander, Stan Segal, Bryan Prisgrove, Adriaan Louw and Bryan Wallis) has reconvened to revise the agreement in the light of the various comments and suggestions received from members. This process is taking place alongside the revision and extension of the Professional Client/Consultant Services Agreement (PROCSA). Harmonisation of the documentation is considered important which has led to slower than anticipated development of the revised documentation. Stan Segal and Ian Alexander continue to function as SAIA’s representatives on the PROCSA committee. The new edition of the PROCSA suite of documents is intended to be published during the latter half of 2012. Progress towards the publication of JBCC Principal Building Agreement Edition 6 has also been slower than anticipated and is now expected to happen during the latter part of 2012.
Stand Segal is Chairperson of the JBCC Board and he and Bryan Prisgrove serve on the JBCC Technical Committee. The JBCC Minor Works Agreement is to be revised and republished. During this term, the SABS largely completed and published the revised SANS 10400 series in support of the amended National Building Regulations published during 2008 and the new Energy Regulation published in 2011. The application by local authorities of the Energy Regulation (Part XA) and the supporting SANS 10400XA has given rise to significant confusion in the profession regarding the submission of plan approvals and the interpretation of ‘competent person’ in this regard. SAIA, through its representation on the SABS technical committee dealing with energy usage, is attempting to achieve consistency between the Part XA Regulation and the interpretation of the provisions of SANS 10400-XA. The Director, Practice and Education has played an active role in these fields and his work in this regard is acknowledged.

Professional Development Courses

The possibility of re-introducing similar mid-career programmes to those presented by SAIA during 1980-2000 was discussed over a number of Practice meetings. While the concept of centralised programmes held attractions, ie bringing membership together from across the country, logistical, financial and time constraints needed to be taken into account. It was therefore concluded that SAIA support, particularly in the form of a core of experienced members able to contribute to regional programmes was considered appropriate. It is therefore encouraging to note that regional institutes are increasingly offering practice-related courses and workshops to their members, often sourcing expertise from outside the particular region. Relevance and frequency have improved across the regions. Regrettably, SAIA-presented courses on professional services agreements and construction contracts have been questioned and an initiative led by a commercial organisation to provide training in the regions has failed to deliver meaningful outcomes. In the new term, Practice intends to address these issues and increase the availability of such courses and the members’ accessibility to them.

Advice and Assistance

SAIA continues to provide advice and assistance to members but also to clients, non-members (architectural and other professionals), contractors and the lay public where appropriate. This is done in the interests of maintaining the standing and image of the profession through dissemination of relevant information on the practice of architecture. The most common enquiries relate to appropriate fees, scope of services, resolution of disputes, courses of action open for complaints against members of the profession, non-delivery of services, processes related to building plan approval, copyright and others.
Interaction between Regions

While the interaction between practitioners of the Regions continues to be considered one of the important benefits of Practice, this interaction at an interpersonal level at meetings of Practice has been somewhat curtailed during this term owing to fewer meetings having taken place and the financial limitations of attendance by regional representatives. Alternative means of interaction, perhaps through involvement in the mid-career training initiatives and document development processes will need to be pursued during the coming term.

Liaison with other Role Players

- PROCSA: Stan Segal and Ian Alexander continue to represent SAIA as a constituent (refer report);
- JBCC: Stan Segal is Board Chairperson of the JBCC Section 21 company; Stan Segal and Bryan Prisgrove continue to represent SAIA on the JBCC technical committee (refer report);
- NHBRC: SAIA is represented on the Industry Advisory Committee (IAC) and Bryan Wallis chairs the IAC Task Team on quality housing delivery; SAIA, with the valuable assistance of Richard Honikman, has made extensive submissions on the proposed new legislation which is currently being processed through Parliament;
- SACAP: Stan Segal, Ian Alexander and Adriaan Louw continue to serve on the Professional Fees committee which revised and re-issued the Framework for the Professional Fees Guideline in December 2011; Stan Segal continues to serve on the Investigations committee but there is concern that this committee is failing to discharge its mandate; and
- UIA Professional Practice Commission: Eugene Barnard, Chair, Practice attended two meetings of the Commission during this term- October 2010 (Paris) and March 2012 (Tangiers) on behalf of SAIA.

Conclusion

The members of Practice continue to display dedication, commitment and enthusiasm in serving SAIA through its Practice committee, putting in significant professional and personal time outside of the formal meetings and in their respective regions to further the work of Practice. Their contributions are gratefully appreciated and acknowledged.

Eugene Barnard – Convenor Practice

Report drafted by Bryan Wallis – Director Practice & Education
SAIA aims to promote and maintain high standards of professional conduct, competence and integrity. In doing so Education is involved with a wide range of education-related initiatives. This report covers those activities and initiatives in which Education has engaged during the reporting period.

<table>
<thead>
<tr>
<th>Convenor (BoR)</th>
<th>FSIA</th>
<th>Madelane Gerber</th>
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<tbody>
<tr>
<td>Assisted by (BoR)</td>
<td>GIfA</td>
<td>Mphethi Morojele</td>
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<td></td>
<td>MPIA</td>
<td>Manie Lambrechts</td>
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<tr>
<td>SAIA Secretariat</td>
<td></td>
<td>Bryan Wallis</td>
</tr>
<tr>
<td>Committee Members</td>
<td>CIfA</td>
<td>Alta Steenkamp</td>
</tr>
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<td></td>
<td>ECIA</td>
<td>Andrew Palframan</td>
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<td></td>
<td>KZNIA</td>
<td>Prof Rodney Harber</td>
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<tr>
<td>Regional Contacts</td>
<td>BKIA</td>
<td>Andrew Hart</td>
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<tr>
<td></td>
<td>FSIA</td>
<td>Jan Ras</td>
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<td>GIfA</td>
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<td>Kevin Bingham</td>
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<td>MPIA</td>
<td>Reiner Fortsch</td>
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<td>PIA</td>
<td>Phillip Crafford</td>
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Education convened two meetings during the term, in August 2010 and March 2011 (jointly with practice). The relatively few meetings held during the term under review was due in some part to financial constraints but also because to some extent certain elements which had previously been addressed by Education were taken up in the emerging SAIA Transformation initiative (reported elsewhere).
Continuing Professional Development (CPD)

A significant portfolio activity is the provision of CPD-related services. These services are generally provided under the SACAP mandate to Voluntary Associations regarding the presentation and validation of category one activities in terms of SACAP Board Notice 31 of 2009. This activity supports not only SAIA members but the wider profession in all categories of registration. Services are generally as previously reported and include:

- Responding to the many enquiries from prospective third party category one activity providers
- Processing and validating category one assessment activities
- Administration of SAIA validated category one activities by monitoring attendance records, checking correctness of CPD credit values for activities and individual certification of participation
- Maintenance of activity schedule of currently validated category one activities
- Meeting agreed promotional activities for validated third party category one activities
- Responding to numerous individual enquiries on CPD-related enquiries

The following data reflects SAIA’s activities in this field since the inception of compulsory CPD by SACAP in 2007.

<table>
<thead>
<tr>
<th>Description</th>
<th>Number</th>
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</thead>
<tbody>
<tr>
<td>Number of Category One activities validated</td>
<td>115</td>
</tr>
<tr>
<td>Number of validated activities presented</td>
<td>1,058</td>
</tr>
<tr>
<td>Number of Category One certificates issued to attendees</td>
<td>13,639</td>
</tr>
</tbody>
</table>

Note: The data relates only to Category One validations and activities

During the term under review SAIA launched its on-line CPD platform, ARChECPD. This enables professionals to access category one CPD opportunities via the internet. It enables SAIA to issue automatically and with confidence the appropriate CPD certificates to participants. SAIA must now urgently create content for the platform which at the moment is limited to Architecture SA material. CCN webinar-based opportunities are growing and are particularly suited to live broadcast and recording of workshops and seminars.

Internationally the SAIA CPD system has been registered into the UIA’s CPD Programme. It was previously reported that the AUA had established a CPD forum to promote and facilitate the provision of CPD programmes on the African continent and that SAIA had been nominated as co-ordinator for the Africa south region. This initiative appears not to have progressed much further except that it is understood that Eric Noir, in the promotion of an African Green Building Council initiative, had delivered a number of CPD lectures at various venues.
Transformation in the profession

During the current term, transformation has been addressed in several focussed initiatives, including outreach, open architecture and issues which relate to the CBE and CETA. These are treated elsewhere in the biennial report.

Liaison with Architectural Learning Sites (ALSs)

Two meetings have now been held with academics from ALSs since 2009. These were intended to establish and maintain a dialogue on matters of interest to both academics and practitioners in architectural education and the practicing membership. A variety of relevant issues have been raised and discussed at these meetings but there is concern that the meetings have so far not produced tangible outcomes of value. It had been proposed that the level of these meetings should be elevated to a one or two-day workshop, held separately from Board and committee meetings and presided over jointly by Education and Practice. This has not so far been financially feasible to implement. The value and relevance of this liaison initiative will be interrogated during the next term of Education.

International Accreditation and Validation of Architectural Schools

Rodney Harber had reported in March 2011 that he had then served two terms as Head of the AUA Bureau for Education, Research and Technology (BERT) and that while he was not eligible for a third terms as head, he recommended that SAIA should maintain its good relationship in this activity. This was accepted in principle and required SAIA Board acceptance. During the latter months of 2011 a situation arose where the Commonwealth Association of Architects (CAA) indicated to SACAP that it was discontinuing recognition of certain South African ALSs due to administrative non-compliances. This was effectively a CAA/SACAP issue and while it was viewed in the most serious light, SAIA could only hold a watching brief. A meeting was held in London in May 2012 between SACAP and the CAA. SAIA President, who is also a SACAP Councillor, attended the meeting. It was resolved that a new Joint Validation Agreement should be adopted and that the delisted ALSs would be reinstated once agreed conditions have been met. The matter now rests with SACAP and CAA. In an unrelated matter, RIBA indicated that it would no longer recognise ALSs which were not the subject of an RIBA accreditation/validation process. These issues clearly affect the portability of architectural qualifications which is a matter under consideration by the UIA jointly through its Professional Practice Commission and Education. Through its membership of the UIA PPC, SAIA is able to track and contribute to this conversation.
Student Awards
The following SAIA annual student awards were made during the period under review:

- SAIA Best Student Award – open to all final year Masters (Prof) students in their final years at universities
- David Haddon Prize – for the best professional practice students at universities
- The annual PG Group Scholarship was awarded. This award is open to 3rd year university students based on 2nd year results and 4th year University of Technology students based on 3rd year results.

Construction Education and Training Authority (CETA)
During the period under review, CETA was placed under administration by the Minister of Higher Education. All CETA committees were affected and ceased to function pending the reinstitution of a new CETA council and restructuring of the CETA. The administration has extended beyond the period initially announced. Despite this some positive progress has been made, particularly in discussion on opportunities for open architecture (elsewhere reported).

Director of Education
The recommendation concerning the appointment of a full-time staff member dedicated to Education has not yet been acted upon due in part to the continuing financial constraints and to the implications for the various portfolios resulting from the strategic planning process which has not been concluded.

Acknowledgement
The convenor thanks everyone on Education for their efforts and participation – these are greatly appreciated.

Madelane Gerber – Convenor Education
Report drafted by Bryan Wallis – Director Practice & Education
Portfolio Purpose

SAIA aims to promote and maintain the dignity of the profession of architecture by recognising and promoting excellence in architecture and by creating public awareness and debate on architectural issues.

Overview

In line with the outcomes of the one committee meeting held in the reporting period, in March 2011, market segmentation took place to further focus the strategic direction of the portfolio as follows;

Segment 1
Those with no knowledge of architecture - majority of SA citizens

These are our current and future clients and we aim to have a more informed client base that values the contribution that Architecture has in their lives.
Segment 2
Those with some knowledge of architecture but undervalue it – a component of client bodies in both public and private sector.

_These are existing clients in whom we aim to increase the appreciation of the value that good design by architects bring to their projects._

Segment 3
Those who know about architecture and are interested in knowing more

_This group includes SAIA members, design and creative producers, architectural students and enthusiasts._

Segment 4
International market

**Strategic Planning and Transformation**

Appropriate vehicles or projects were identified to unpack SAIA's promotion mandate in each of these segments. The model of self-funded nationally coordinated/regionally executed projects was adopted in March 2011. In addressing the members’ needs with existing resources, the approach of more regional execution of nationally coordinated initiatives to leverage the strengths of both for the benefit of our members, was adopted.

**Interaction with high school learners (Segment 1)**

**Youth in Construction**

SAIA's intention in participating in the exhibition was to provide focused career information to Gr 9-12 learners who already have maths as one of their subject choices and channel the interested learners to correctly equip themselves for the pursuit of a career in architecture. Children were broken up into groups of about 5-15 learners and given about 15-20min at each stand.

- Gauteng early 2011 – Cancelled. It is the aim to exhibit in February 2013.
- Durban 2012 – Cancelled due to sponsor austerity measures
- Cape Town – August 2012

**Comprehensive Schools outreach**

See full report under Transformation
World Day of Architecture

The ‘Really Exceptional Design’ RED dot campaign was successfully rolled out by PIA, BKIA and MPIA.

Media Exposure

The following exposure was recorded in the 2011 financial year:

- Design Indaba advert in February 2011
- Special architectural feature in Mail and Guardian 06 May 2011
  - Review of Robbrecht en Daem exhibition (see below)
  - Review of SAIA endorsed Architectural digest
- Architecture highlighted in media coverage of the Corobrik SAIA Awards of Merit and for Excellence and AfriSam SAIA Awards for Sustainable Architecture. These are sponsored programmes with media budget allocations.

Due to no portfolio budget allocation allowed for in the 2012 financial year, no additional media inserts were realised.

Interaction with Government and State Owned Enterprises (Segment 2)
Exhibition and Seminar contribution to Launch of the State of the Cities Report

Department of Cooperative Governance and SA Cities Network

Building on the good relations formed in 2010 in SAIA’s curatorship of the Department of Cooperative Governance and Traditional Affairs participation in the World Expo held in Shanghai, the SA Cities Networks’s Launch of the State of the Cities report in April 2011 integrated an exhibition of the Shanghai exhibition material, SAIA’s Corobrik Awards of Merit and for Excellence as well as SHiFT’s Not In My Back Yard NIMBY exhibition.

Recognition was given by SACN’s CEO, Sithole Mbanga, of the pivotal role that appropriately qualified professionals like architects play in the design of successful cities and the need for municipalities to increase their participation in city development.
Actualisation of Pavilion, Curatorship and Programme coordination of Umkhanyakude Pavilion and The Local Government Pavilion at COP17- Durban Nov 28- 10 Dec 2011
DEA, SALGA, DCOG - SACN

SAIA’s Manager PromCom participated in the curation and management of the roll out of the Local Government Pavilion from March – Dec 2011. The coordination of the temporary built infrastructure for the pavilion and the requisite management meetings were what fell under exhibitions in the portfolio.

*See full report under Habitat.*

**Interaction with Architectural Professionals, Public and Private Sector Clients (Segments 2 and 3)**

**Robbecht en Daem Exhibition and Workshop: Procuring Architecture – South African and Flemish Perspective**

Held on 24 February 2011, as the first AZA.Now offering, this exhibition and workshop, which was a partnership with Wits School of Architecture and Planning, was sponsored by the Flemish Government, the Johannesburg Development Agency JDA, Council for the Built Environment CBE and the Cement and Concrete Institute C&CI.

The exhibition was a showcase of the works of the Flemish Architects Paul Robbrecht and Daem. It consisted of public architecture that was commissioned using the Bauwmeester system of procurement and opened on 24 February at Arts on Main in the Maboneng precinct in Johannesburg.

The workshop was to focus on the practice of Robbrecht en Daem in the context of the Belgian system of public architectural procurement and create an opportunity to begin a constructive, critical debate around South African procurement methods for public architecture. It was a CPD activity carrying one CPD Category One credit. A profit was recorded from the CPD registrations.

Positive feedback was received from the practitioners and officials from Public Works on the relevance and benefit of such interactions, with participants coming from as far as Cape Town and the Free State. Interest was shown from State Supply Chain management personnel and practitioners in Botswana and Zimbabwe.
Interaction with the General Public showcasing Architecture (Segments 1 and 2)


SAIA participated in making two presentations at the focal Grand Theatre at award winning home expo, Grand Designs Live in May 2011. This unique presentation of architectural talent from the South African Institute of Architects showcased the design value that architects add to the residential built environment.

On Saturday 21 May, accomplished architects Linda Mvusi, Karen Eicker and Henning Rasmuss held a panel discussion with fresh architectural talents, Brian McKechnie, Denver Hendricks and Simba Bako. They revealed the multiple inputs required to create good architecture, including the role of the informed client and architect as an enabler to the realisation of the resultant design. The discussion challenged clients to be more informed and demanding and architects to push the boundary and not get stuck in complacency. The discussion also challenged stereotypes, in presenting a young heritage architecture enthusiast and diverse demographics represented.

On Sunday 22 May from 13:15 to 14:15, SAIA’s seasoned architects, Andre Ecksteen, Mphethi Morojele and Sarah Calburn participated in a knockout design challenge where the architects competed to see who has the quickest creative mind on the draw.

The 15 minute design challenge used the sponsored digital pen technology from Circuit City Electronics to draw live on digitised paper which automatically converted this into electronic format real time, projected onto a screen. The judges were architects Linda Mvusi, Karen Eicker and Dr Finzi Saidi.

SAIA is grateful for the participation of our members in this light-hearted mass appeal exercise which received positive feedback from attendees. Possibilities for a future reality TV show are being contemplated.
The Profession (Segment 3)

AZA.Now 2011

Following the immense investment SAIA made into launching AZA.2010 as a multi layered celebration of architecture in festival format, the board favourably received a proposal to continue the brand of activities under the banner of AZA.Now-YEAR on a sustained level between biennial conventions.

SAIA commenced the process of registering the trademark AZA and it is in the process of being examined by the Registrar of trademarks.

The www.architectureZA.org website was established with online registration and interactive functionalities, and with detailed information of upcoming AZA events. The platform was also utilised by the Architectural Student Conference 2011.

The AZA Report magazine was produced and 6,500 copies were distributed. Advertising revenue was shared through a profit sharing agreement between AZA/SAIA and Picasso Publishing. A profit was recorded.

The AZA C&CI International Design Master Class was presented with three international (Elena Rocchi, Angelo Bucci and Claudio Vekstein) and two local mentors (Andrew Makin and Peter Rich). The Masterclasses were held from 16-19 June 2011 in Durban with 35 paying delegates attending. A gala event took place in Cape Town on 10 June 2011 and public lectures in collaboration with regional institutes in Johannesburg, Pretoria, Cape Town and Durban followed. All costs were sponsored and the profits generated were channelled to SAIA’s AZA account.

ASCO2011, the annual architectural student conference, was organised and promoted entirely by using the AZA website and social media platforms. This was done to maintain the AZA profile and grow it as a brand amongst professionals and students. The logistical support rendered by the AZA core team allowed for a successful ASCO2011 hosted by NMMU.

Contact was made with the CIIF Committee in April 2011 requesting a task team to be formed, and suggestions, proposals and a basic business plan was submitted to the Board for the AZA.2012 Bienale, including SAIA’s convention to be held in Cape Town.
AZA.2012 pre-event activities

An AZA social platform was established with specific Facebook event groups and Twitter accounts which were kept active and allowed for a steady increase in followers. The website was continuously updated and newsflashes and newsletter sent out on a regular basis as a build-up to AZA.2012. Website visits: 01 Jan - 21 Aug 2012, total 31,500. By 21 August 2012 the reach through Facebook reach was 101,500, with 6-8,000 weekly visits on average. The website was used as a platform to launch student competitions such as the 2012 In Zero Student Short Film, the 2012 Student Sustainability Awards, as an archive of previous events, to strategically grow the brand profile and to promote AZA.2012 as an umbrella biennial festival event incorporating the ASCO2012 student conference and the SAIA convention.

An AZA.2012 Task Team was formed under convenorship of Daniel van der Merwe, representing SAIA, with representation from the University of Cape Town, The Cape Peninsula University of Technology and CIfA. The first formal meeting was constituted in February 2012 during which Ilze Wolff was appointed as Programme Director. Chocolate Orange as Events Managers in March 2012 and Centeq Events was appointed in April as the sponsorship company and to provide and manage the online web registration.

In July Lisa van Leeuwen was appointed to conduct PR on behalf of AZA and to promote SAIA. Extensive print, radio and online coverage has been received to date.

Awards and Competitions (Segments 1 and 3)

Corobrik SAIA Awards of Merit and Awards for Excellence

The Corobrik-SAIA Awards of Merit are made to members of SAIA to encourage and recognise good design or a significant contribution in the field of architecture. The Award for Excellence is made only for an exceptional achievement in the field of architecture. Projects that have received an Award of Merit are eligible for this award.

The awards of Merit and awards for Excellence were very successful. The programme was convened by SAIA President, Fanuel Motsepe and adjudicated by architect and academic, Philippa Tumubweinee, renowned fashion designer David Tlale and sponsor’s representative Peter Kidger from Corobrik.
A total of 55 entries were received from the Regional Awards for Architecture. This is a marked increase from previous years, and significantly, the Institute received entries from two new regions – the Northern Cape Institute of Architects and the North West Province Institute of Architects. This included two research projects and a variety of residential, commercial and cultural buildings, with an interesting list of sports orientated projects to commemorate the 2010 FIFA World Cup. An exhibition of all 55 Projects entered into the Awards programme will open with the start of the AZA.2012 in Cape Town.

The Awards gained great exposure this year. A PR team was dedicated to showcasing the projects to the public. The 55 projects were promoted through 10 Newspapers and 55 trade and consumer magazines.

The Corobrik SAIA Awards of Merit will be announced at the opening function of the AZA.2012 to be held on 13 September 2012. The Corobrik SAIA Award for Excellence Gala function will take place at the Lookout at the Cape Town Waterfront the next evening on 14 September 2012.

**Afrisam SAIA 4 Sustainable Architecture Awards**

The Afrisam SAIA 4SA Awards are aimed at recognising outstanding achievement in sustainable architecture, as well as creating public awareness and debate on architectural issues. A national call for entries was launched and promoted at the Green building Conference in October 2011 in Cape Town. A social media campaign and website (www.4tmrw.co.za) were launched along with the call for entries to inform, educate and promote the awards. A total of 12 entries were received. 2 of these entries were research projects. Although there was not a large amount of submissions the quality of the project submissions were very high, with many leading Architecture firms submitting for the Awards.

These entries received extensive PR exposure in 31 publications, 44 online websites and 3 radio broadcasts. The adjudication team for these awards comprised of architects Eric Noir and Rodney Choromanski, academic and architect Dr Daniel Irurah, the CEO of Motheo Construction Group, Dr Thandi Ndlovu and the sponsor’s representatives Vincent Blackbeard and Mike McDonald from Afrisam. The awarded projects will be announced at a Cocktail function on 03 October at the Museum of African Design in the Maboneng Precinct.

As a move towards a more sustainable ethic, an AV was compiled, in place of the printed book, of the awards and will be available after the awards ceremony in October. This AV will also be available on the website and on all social media.
Anglo American Re-Invention

On 16 January 2011 Anglo American, under the corporate entity Anglo Operations Limited (AOL), launched one of the biggest architectural competitions in South Africa: *Reinvention - A Competition for the modernisation of Anglo American’s Johannesburg Campus*. This was run as a SAIA-endorsed architectural competition; open to all Professional Architects registered with the SA Council for the Architectural Profession.

The Competition brief called for an overall strategy to redefine Anglo’s office landscape, and outline the following objectives:

- Establish a timeless iconic statement in the JCBD;
- Better integrate the Campus with the immediate urban context;
- Create a contemporary working environment that provides an inspirational place for innovation and collaboration;
- Upgrade the exterior and interior of the Campus components in order to;
- Optimise space by increasing occupancy levels by at least twenty percent;
- Introduce environmentally responsive operational, spatial and technical principles;
- Preserve and enhance the heritage value of historical components.

The entry process for this two stage competition was done through a competition website, as was the distribution of all information required by 97 registered competitors.

The jury comprised two representatives of Anglo American and five architects, namely, Anton Roodt (chairperson), Mira Fassler Kamstra, ‘Ora Joubert, Khotso Moleko and Mthulisi Msimang, all SAIA members. The competition was coordinated by Professor Albrecht Herholdt of The Matrix...cc Urban Designers and Architects, and was assisted in this capacity by Miles Hollins and Emily Stanwix, also of the Matrix...cc, a SAIA corporate member.

On 02 August 2011, the awards were made in Johannesburg’s CBD as follows:

- **First Prize**
  - Kate Otten Architects and Mashabane Rose Associates
- **Second Prize**
  - designworkshop:sa and Urban Solutions
- **Third Prize**
  - Jakupa Architects and Urban Designer and Tsai Design Studios
- **Finalist**
  - Stefan Antoni Olmesdahl Truen Architects
SAIA congratulates Anglo American for leading the way in best practice through choosing to go the route of the internationally compliant, SAIA endorsed competition process. Congratulations to the winners, five of whom are SAIA corporate members.

**Relations with other national bodies (Segment 3)**

**Adjudication of the SA Federation of Civil Engineering Contractors SAFCEC photographic competition**

SAIA was represented by GIfA’s Clarence Kachipande in 2011 and Zola Kgaka in 2012 as adjudicators.

**Social Media (All Segments)**

With the appointment of SAIA’s new Marketing Manager, a social media campaign was launched in October 2011. This is the first time that SAIA has a presence on social networks such as Facebook, Twitter and LinkedIn. Through these networks SAIA aims to reach a larger audience and a more diverse audience of students, built environment affiliates and potential SAIA members. Most importantly these networks assist SAIA in informing, communicating and promoting our members.

These channels of communication have proven very successful with the number of followers growing daily and positive feedback is being received from SAIA members and non-members. The social media numbers are as follows:

- Facebook: 284 likes
- Twitter: 338 followers
- LinkedIn: 1,120 connections

**Daniel van der Merwe – Convenor Promotions**

*Report prepared with input by Zola Kgaka and Marina Meyer*
Portfolio Purpose

The Committee is responsible for the dissemination of information of interest and benefit to SAIA members and create a record of architectural work in South Africa. This information also serves as a repository for academia and the general interested public at large.

Overview

In line with the outcomes of the one committee meeting held in the reporting period, in March 2011, market segmentation took place to further focus the strategic direction of the portfolio as follows:

Segment 1
Those with no knowledge of architecture - majority of SA citizens
These are our current and future clients and we aim to have a more informed client base that values the contribution that Architecture has in their lives.
Segment 2
Those with some knowledge of architecture but undervalue it – a component of client bodies in both public and private sectors.
These are existing clients in whom we aim to increase the appreciation of the value that good design by architects brings to their projects.

Segment 3
Those who know about architecture and are interested in knowing more.
This group includes SAIA members, design and creative producers, architectural students and enthusiasts.

Segment 4
International market

SAIA Publications
SAIA’s own publications meet certain of these market segments as indicated hereafter.

Architecture South Africa (Segment 3)
Under the editorship of Prof Julian Cooke, the Institute’s Journal has covered diverse topics throughout the past two years:

2010
- July/August: World Cup Stadiums
- Sep/Oct: Public Transport related Buildings
- Nov/Dec: Sophia Gray Lecture – Jaco Wasserfall

2011
- Jan/Feb: Coastal Architecture
- March/April: Selected Award Buildings
- May/June: New models in poor areas
- July/August: Emerging Architects
- Sep/Oct: Emerging Architects 2
- Nov/Dec: Peter Rich: Sophia Gray Lecture
Following a review of the terms, the contract with the publishers Picasso Headline was extended for a further two years. The Editorial Advisory Committee EAC was reinstated and comprises Prof Walter Peters (chair), Prof Roger Fisher, Prof Paul Kotze and Ilze Wolff.

The Digest of South African Architecture (Segments 1, 3 and 4)

The Digest vol 15 (work from 2010) and vol 16 (work from 2011) were published in February 2011 and 2012 respectively. A record number of submissions for vol 16 enabled an increase in pagination to 165 editorial pages thereby increasing scope and content.

Penalties of R500 for late entries and R250 for incomplete submissions have been introduced. Despite the significant lead time certain practices have made a habit of non-compliance which makes work of coordination somewhat onerous for the panel and the Cape Institute which manages the process.

This SAIA-endorsed publication continues to maintain a high level of architectural discourse that is stimulating to the profession, inspiring to students and accessible to the general public.

Corobrik SAIA Awards Book (Segments 1-4)

After the successful publication of the awards over three periods in book form, the third issue recording the 2011 – 2012 Regional Awards for Architecture and the Corobrik SAIA Awards of Merit and Awards for Excellence will be published to coincide with the announcement of the awards at the AZA.2012 Conference. This book will be distributed at the Awards Gala Dinner on the evening of 14 September. SAIA Corporate members will receive a complimentary copy of the publication in due course.

Digital Communications (Segment 3)

The look and feel of all digital communications has been updated with the SAIA brand as well as quick links at the bottom of the communications to all social media, events and competition feeds. SAIA has sent a total of over 47 newsletters and newsflashes over the past two years.
Newsflashes with singular, short mails seem to be the most successful means of digital communications as opposed to newsletters, which are longer and cover a range of activities.

A dedicated newsfeed of the latest competitions and upcoming events is available on the website. Members can subscribe to these direct feeds of information. This gives our members easy access and up to date information on any local and international competitions and upcoming events.

Online Platform (All Segments with focus on Segment 3)

In October 2011 a new website platform was launched. The platform implemented a new online membership management solution for members’ convenience. The online tools offer SAIA powerful communication software to facilitate delivering a better service to all members.

Members are now able to benefit from the following:

- Easy and convenient online member profile management that is private and secure;
- Editing of personal / professional content (Members now have full control over their information and interaction with SAIA);
- Networking in professional communities, groups and connection categories where members set up and control;
- Access to exclusive business intelligence for the SAIA architectural professionals; and
- Marketing members’ professional skills and services to the public via the SAIA website.

Other Publications

Shanghai Expo (Segments 2, 3 and 4)

A record of the June contribution to the South Africa pavilion at the 2010 Shanghai World Expo, to which SAIA compiled the content, was compiled into a book for the Department of Cooperative Governance and Traditional Affairs CoGTA. The book was published in February 2011 and distributed to numerous municipal representatives at the launch of the SA Cities Network’s State of the Cities Report.

Louis Steyn – Convenor Communication

*Report prepared with input by Zola Kgaka and Marina Meyer*
SAIA MARKETING STRATEGY

The marketing portfolio is a combination of the promotions and communications portfolios. These portfolios will be combined to align and reinforce the new constitution and the duties of the marketing personnel within SAIA.

Marketing Objectives

Six marketing objectives were derived from the existing vision, mission and defined roles and responsibilities of SAIA.

- Integrated / centralised organisation for the profession;
- Aspirational and professional by upholding the constitution and built environment charter in all that we do;
- Communicate national and internationally;
- Inform / advise our members;
- Recognise achievements and opportunities; and
- Promote architecture and our members (successful brand).

Gaps Identified

These gaps were identified after consultation and workshop sessions with the Marketing committee. These gaps will be prioritised as key drivers for the portfolio.

- Communication Gap - Members are unclear about the benefits of being a member. The public and the members still don’t understand the difference between SACAP and SAIA.
- Standards Gap - Unpaid members still receive benefits; therefore no incentive to become paid up.
- Delivery Gap - Many beneficial marketing services and deliverables are duplicated or not considered at all. SAIA does not function as a national hub.
- Knowledge Gap - Target markets have not been prioritised or detailed due to lack of research; therefore tailored services don’t exist.

Key projects for the Marketing committee were then established as the marketing strategy to address these gaps.
Marketing Strategy

1. Differentiators between SACAP and SAIA – unique selling position

SAIA needs to differentiate itself from other Architectural Institutions and Councils in order to maximise on SAIA’s unique selling point. This will assist in filling the communication gap. Promotional material around these key differentiators and the benefits of being an individual or corporate member of SAIA will be developed.

2. Roles and Responsibilities

A matrix of roles and responsibilities was identified and agreed upon by the Marketing committee. Both national and regional resources were assigned to the Marketing portfolio’s responsibilities. The Marketing portfolio currently offers benefits nationally and regionally as indicated in the table hereafter.

3. Brand positioning and PR

The SAIA brand has been in place for many years. A consistent and rejuvenated brand identity needs to take place so that the SAIA brand has a solid base identity across the nation. SAIA needs to be clear about what the SAIA brand stands for and also what its position is in the marketplace. Since SAIA is a voluntary organisation brand consistency and loyalty are key to selling and developing of member relationships.

4. Key customer types and target markets

Previously identified target markets were prioritised to allow for focused and targeted marketing. These segments will align with the new constitution.

The prioritised segments were identified as the following:

**Segment 3** – Architectural Professionals

**Segment 2** – Government & Institutional organisations, related professional bodies

**Segment 1** – General Public (National)

**Segment 4** – International Audience

The diagram below assisted in identifying the prioritised segments.

Report by Marina Meyer

*Marketing Manager*
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<thead>
<tr>
<th>Marketing Tool</th>
<th>Marketing Result</th>
<th>Resources</th>
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<td>Webinars</td>
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<td>Affiliate / Legal / Legislative / Education links</td>
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<td>Digest</td>
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<tr>
<td>Media Partnerships</td>
<td>TV, Print, Radio</td>
<td>National</td>
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<td>Pamphlets at National and distributed to regions</td>
<td>Who is SAIA, why join, benefits?</td>
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<td>Architecture as a career</td>
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<td>Statements (positions)</td>
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<td>Conferences / Activations</td>
<td>Red Dot Day, Youth in Construction</td>
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<td>Conferences such as Architecture ZA, Durban 2014</td>
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<td>Roadshows</td>
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<td>Affiliate Partnerships / Collaborations</td>
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<td>Communication</td>
<td>Newsletter &amp; Newsflash</td>
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Heritage in South Africa is faced with many challenges. Legislative requirements, especially with regard to the compilation of asset registers in towns and cities are largely not complied with. Most cities have not obtained competency to deal with local monuments. Interface with implementing agencies sometimes also present challenges. On the other hand, conservation education at tertiary level is progressing well and CPD courses for interested architects are well supported. It is however the regional committees that are still playing a vital role in conservation in their respective constituencies.

**National and international contact with conservation bodies remain a priority for Heritage.**

**Interaction with government and statutory bodies**
The activities of the portfolio are largely dependant on initiatives by the national and provincial level bodies themselves, and therefore interaction is proportional to such activities and invitations received. At a national level these interactions have been limited during the course of the report period.
National Heritage Council
Members of the committee participate in meetings called by this organisation.

South African Heritage Resource Agency (SAHRA)
After a strategy for engaging with SAHRA was negotiated, a request for a meeting, with the objective of presenting the contribution SAIA makes to the architectural heritage agenda, and opening discussion regarding the way forward for further collaborations between the two institutions, was lodged with the CEO of SAHRA. Laura Robinson serves on the SAHRA council and facilitated communication between the two organisations wherever possible.

Provincial Heritage Resource Agencies (PHRAs)
A number of SAIA regions have been providing Heritage Assessment Support to the various PHRAs in an informal arrangement based on the passion for protection of architectural heritage by the members in the regions. A number of members also serve on the Permit, Built Environment Landscape committees and Appeals committees of the PHRAs. These methodologies need to be consolidated and a consistent strategy rolled out.

Architectural Heritage under threat
Several committee members through the regions participated on behalf of SAIA in the legal procedures and objections relating to a number of grossly neglected heritage buildings of national importance.

Heritage Events and Conferences
The few heritage forums offered by various stakeholders are generally well attended by SAIA Heritage committee members.

Interaction With Other Statutory Bodies And Institutions
National Heritage Trust
This organisation was established in September 2009 after an initial consultative meeting. The involvement from SAIA representatives is limited to date, relying on initiation of activities by the organisation itself. Laura Robinson represents SAIA on the interim Board.

Academic institutions
Heritage experts present lectures in Schools of Architecture across the country. The individuals contribute to the education of young practitioners with regard to heritage issues.
International Affiliations

Documentation and Recording of the Modern Movement (DoCoMoMo)
Laura Robinson represented SAIA at a DoCoMoMo general assembly. Two of the key outcomes of her participation are that SAIA joined as an Institutional member, and the interaction over the years have resulted in the establishment of the South African Chapter of DoCoMoMo (refer report elsewhere).

International Council on Monuments and Sites (ICOMOS)
Laura Robinson facilitates SAIA’s interactions with ICOMOS of which SAIA is an Institutional member (refer report elsewhere).

Acknowledgement
I would like to take this opportunity to thank all the committee members for their support during this term.

Albrecht Herholdt – Convenor Heritage
Report prepared by Diane Arvanitakis – Manager Heritage & Habitat
International Relations

Eric Noir, a member of Habitat, has served as UIA Work Programme Director Region V (Africa) during this period (refer report elsewhere).

The committee was tasked to deliver a two day conference on behalf of the UIA as a parallel event to UNCC COP 17 – CMP 7 initiative. This conference was incorporated into the activities hosted in the Umkhanyakude (Local Government) pavilion facilitated partnership between SAIA and the Local Government Partnership, as described below.

Ministerial Interaction

SAIA embraced the opportunity to interact with the Minister of Human Settlements at every opportunity presented, including attendance at conferences such as the Social Contract forums (July 2010 - September 2010), Technology Indaba (October 2010) and the Minister’s budget vote speech in parliament (February 2011).

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<td>Manager HerHab</td>
<td>Diane Arvanitakis</td>
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<td>Regional Contacts</td>
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<td>PIA</td>
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National Interaction

Interaction with National Government and Local Government entities generated a large portion of the activities of Habitat during this period.

SAIA’s contribution to the Department of Human Settlements’ Social Contract through the establishment of the Tsela Tshweu design team who, on request from the Minister of Human Settlements, developed the framework entitled ‘Faster, Harder, Smarter: towards a vision for human(e) settlements’.

SAIA also entered into a service level agreement with the Local Government Partnership (LGP) which secured its role as local partner to the Local Government Pavilion and Expo at UNFCC COP17-CMP7 held in Durban from 28 November 2011 - 10 December 2011. This gave rise to the opportunity to incorporate the UIA SAIA COP17 two day conference titled ‘Built Environment Strategies in responses to climate change – Agro Urban Settlements’ into activities of the South African National Expo at COP17.

Through the relationship with SHiFT, SAIA is exposed to the following government and statutory bodies:

- Social Housing Regulatory Authority (former Social Housing Foundation 2002-2011): through the Corporate Services Manager;
- Council for Scientific Research: through the Senior Researcher in Sustainable Humane Settlements in the Built Environment, Medium Density Mixed Housing Unit and as a role player in the Tsela Tshweu design team;
- Housing Development Agency: through regular contact with the Project and Programmes General Manager and related staff;
- SA Cities Network: through the Chief Executive Officer, the relationship has generated significant income for SAIA where service level agreements have been entered into to deliver:
  - Launch of the State of the Cities Report event, served to exhibit the deliverables of the Shanghai Expo 2010: Cities Month (June) where SAIA was afforded the opportunity to exhibit its most recent Merit Awards alongside SHiFT’s NIMBY exhibition; and
  - Umkhanyakude (Local Government) Pavilion and Expo at COP 17 brought the opportunity to host the UIA SAIA COP17 conference within the within South Africa’s National Exhibition at COP17 as described below.
ArchitectureZA.2010
Through its association with SHiFT the low income housing agenda was integrated into discussions and activities of the AZA.2010 programme. This included a ‘housing debate’ and parallel sessions hosted by key stakeholders. SHiFT’s NIMBY exhibition also featured.

Faster, Harder, Smarter: towards a vision for human(e) settlements
At a meeting for signatories of the Social Contract, SAIA was requested by Minister Tokyo Sexwale to lead an initiative to develop a vision for human settlements. SAIA responded enthusiastically with the establishment of the Tsela Tshweu design team (TTDT) constituting those interested and present at the Social Contract forum including the Council for Scientific and Industrial Research, South African Institution for Civil Engineers, SHiFT and a private sector partner.

The team met on several occasions and delivered the first edition to the Department’s Planning Forum on 21 September 2010, at which it was well received. Through the team’s own initiative the vision was subsequently presented at a number of forums; viz National Treasury’s Neighbourhood Development Programme, NDoHS Innovative Technology Indaba, Southern African Housing Foundation Annual Conference, City of Jo’burg 2030 Strategic Planning Forum, to name a few. Resulting from the input on this project, the TTDT was invited to attend the 2011 budget vote speech of the Minister in parliament. Thereafter an advisor to the Minister was assigned to the team in August 2011, but a meeting with that person has yet to come to fruition.

SAIA Contribution to UNFCC COP17 – CMP7
SAIA partnered with the Local Government Partnership (LGP) in the delivery of the Umkhanyakude (Local Government) Pavilion and Expo, in a curatorship capacity, and worked closely with the following participants, viz:

- Department of Environmental Affairs (DEA),
- South African Cities Network (SACN)
- South African Local Government Association (SALGA)
- City of eThekwini
- Department of Cooperative Governance and Traditional Affairs
- Primary Sponsor: Siemens in collaboration with Ogilvy as their brand and event managers

SAIA engaged service providers – Makeka Design Lab, whatwewant Branded Entertainment and Alive2Green - to assist in the process respective to the following outlined deliverables:
A. Design of the spatial experience
A 2,000m$^2$ temporary dome structure was erected to house the 1,100m$^2$ exhibition area, 230 seater auditorium and the support services which constituted the pavilion. The story of local government successes was told in one single spectacular integrated multimedia experience that demonstrates the ‘evolutionary settlements’, in three voices – a high level editorial narrative that captured the position (through Department of Environmental Affairs), targets of the climate change agenda from a local government perspective through a demonstration of case studies from municipalities; and the public voice (through Resource Africa and youth conferences), with a focus on communication to children and youth through a youth exhibition developed for the Expo. The narrative voice describes the journey that ‘starts and ends with you’ and links projects according to their climate regions, sectoral response, and the scale of settlements. These links encourage the development of partnerships between municipalities responding to similar conditions.

The architects chose the moëbius strip or infinity loop as the driving metaphor for the design as it suggests a continuous flow and interdependence of life, materials and environment. Contrast this to the stereotypical approach of dividing sustainability into distinct silo’s of water, energy, waste etc. The design uses the infinity loop and segments of it in terms of an interactive ribbon that faces the public square as a means of suggesting closed looped systems as the future of resilient societies.

B. Curatorship of content for a Local Government exhibition (Expo)
The exhibition area of the pavilion was designed as a walk through experience with submissions from at least 35 metropolitan, districts and local municipalities and a limited number of private sector/government agency partner sponsors in an exhibition known as ‘Connect’, which included an exhibition targeting an audience of children.

C. Coordination and management of a twelve day programme of activities (Dialogue)
The twelve days of activities included contributions from municipalities, the Local Government Partners including the signing of the Mayoral Pact on climate change, youth conference, and a number of private sector conferences accommodated in the 230 seater auditorium, and an 80 seater (subdivisible in two 40 seater) meeting rooms.

SAIA secured two days to host the UIA/SAIA COP17 conference titled ‘Built environment strategies in response to climate change – agro urban settlements’ where the task team drawn from the Habitat Committee focussed on the development of the programme and content. Visit the website http://uiasustainabilitybydesign.org/for more information regarding the event itself.
The objective for the conference was to begin to produce the first contours of a position paper that could serve to inform and equip COP negotiators about built environment sector responses to climate change for input at COP18 in Seoul, December 2012, with suggested way forward through key outcomes such as:

- Build capacity at national government on climate policy (including drawing up a built environment charter);
- Develop a strategic plan for the built environment in the face of climate change;
- Build educational capacity at all levels;
- Develop a compelling story.

D. Legacy Project

The relationships, content and models developed during the process of delivery of the Local Government Pavilion can be reused, recycled and re(intro)duded into medium term initiatives that build on the mandates of those of the Local Government Partnership in a Climate Change Learning Centre (based on the Sci-bono Discovery Centre concept). The legacy project also serves to give additional value to corporate sponsors, developing relationships between Local Government and such sponsors, and new partnerships with delivery agents. A multi-faceted legacy project that aims to educate and mobilise children, youths and adults in South Africa with regard to meeting climate change objectives in the short and medium term.

Feedback from local government exhibitors and partners described the Pavilion in relation to other pavilions in the Climate Change Response Expo as ‘unique and special, the greatest, well positioned and coordinated, professional – the home of Local Government’.

Capacity Building initiatives

The Habitat Portfolio Manager presented a number of lectures:

- ‘Towards a vision for human(e) settlements’ at the SACN State of the Cities Report launch – parallel session, and AZA 2010;
- Housing Masters at Wits Public and Development Management School;
- Procuring housing in SA: SAIA Procurement workshop.

Report drafted on behalf of Habitat by Diane Arvanitakis

Manager Heritage Habitat
The work of the committee continued to focus on the maintenance of and, where possible, the improvement of existing benefits. Two existing documents set up to record the benefit details were updated and revised where necessary. These are the Framework of Benefits (FoB) and the Terms of Reference (ToR) with regard to FoB.

With the proposed reconstitution of SAIA and the Regions, the benefits were reviewed by the Interim Management Committee to ensure there is no unnecessary duplication between the efforts of the national and regional structures.

Reports on APIGIS and CCN follow. A report on BEPEC is included elsewhere.
Architects Professional Indemnity Group Insurance Scheme – APIGIS TRUST

Similar to last year the Trust again has to report a decline in growth in both income and numbers of practices insured. Expectations that our new Technologist Scheme and the ‘Single Project’ PI Insurance would kick in, did not materialise. Also our new, highly competitive ‘Corporate Scheme’ has not taken off at the rate expected. In spite of all this, APIGIS remains to be a major role player and bench-mark in the industry. According to our scheme managers, the APIGIS branding and our group approach to insuring professionals, has established itself and is still setting the pace.

The reason for our Technologist Scheme not getting off the ground may be the lack of direction from SAIA. Our regional technologist members don’t know where they stand and could up to now also not organise themselves to speak with one voice. Similarly SAIA’s ‘corporate membership’ is not widely supported by members and this is spilling over to our Corporate PI Scheme. Not qualifying for the low rates offered to SAIA corporate members could be seen as APIGIS being used to promote SAIA’s membership structure.

Following the success of our Bloemfontein ‘Architects at Risk’ presentation, similar CPD workshops were set up in Cape Town and Durban. Especially the one in Durban was not successful with only a handful of architects attending. The message was clear, other ways and means of reaching our members has to be found. Hopes are now pinned on our new inter-active web-site which is coming into being. By involving experts, our scheme managers and making sure we project our scheme correctly, we believe we are on the right track.

With our fall in income the amount we are in terms of our Trust committed to pay over to the regional Institutes also dropped. Appreciating the fact that regions have come to rely on this payment, the decision was taken by our financial committee to up this figure to match what was paid over last year. It came at the expense of the growth of our scheme but was regarded as the right thing to do from a marketing point of view and to retain confidence in the scheme.

From management side we regard ourselves to be as slim and trim as we can possibly get and intend remaining so for the coming year.

Ronald Remmers
APIGIS Managing Trustee
CONSTRUCTION COMMUNICATION NETWORK (CCN)

CCN is a joint venture initiative between SAIA and ASAQS and was formed with the aim of improving communication between participants in the construction industry, via the provision of a host of online services. Established in October 2008, CCN has since released a host of online services.

CCN iCatalogues

CCN iCatalogues allows suppliers to upload catalogues onto the CCN Portal, where they are converted from plain old PDF documents into glossy, page turning electronic iCatalogues - fully indexed and searchable by over 5,000 architects and quantity surveyors.

Suppliers can take advantage of a one month free trial, during which time they can upload an unlimited number of catalogues, add specifications to their iCatalogue, and can also select and configure unlimited keywords, links and reports - all for free during the trial period.

A 4 page iCatalogue costs R228 per month.

CCN Web Search

This service is a Google type search engine, that searches only construction related websites in South Africa - ensuring that the information seekers get RELEVANT search results every time. CCN has developed its own proprietary search technology which drives all of the search based services.

There is no need to specify what category the business falls into, as the search technology indexes the website. This ensures that when an information seeker enters a search term, the search technology will search through all of the supplier websites on the CCN portal, and display each relevant website in the search result.

CCN Webinars

CCN webinars is an online seminar service that allows suppliers and professional bodies to present to their market (or members) who can be located anywhere in the country or even the world.

Attended by countless professionals, webinars can be broadcast live at a particular point in time, and can also be recorded and made available ‘on demand’ on the CCN portal - ensuring that the presentation is not just a one off event, but can be accessed at the convenience of interested individuals.
CCN webinars provide organising bodies or suppliers with an ideal platform to communicate with their members or potential markets, and provide professional practitioners with a highly affordable and convenient means of attending educational seminars and obtaining CPD credits, from the comfort of their own desks.

Webinars available ‘on demand’ and upcoming webinars on the CCN portal, are available on the ‘Look & Listen’ link on the CCN portal.

**CCN SpecHelper**

CCN SpecHelper allows specifiers to download the CCN Basic Construction Specification V1.00, to be used as a specification template for project specifications.

Within an MS Word SpecHelper side panel, there are a number of tabs, including a search tab, which gives the specifier access to the CCN portal, where they can search the Construction Web or iCatalogues for supplier info - directly from their specification.

This gives suppliers a unique opportunity to ensure that their product information is available at precisely the time it is needed. Specifications included in the iCatalogue can be pasted directly into the specification document.

**CCN+**

CCN+ is currently under development and is set to provide professional practises with their own practise sites where documents, site diaries, photo galleries, calendars, etc can be shared, and collaborated on.

CCN can be contacted on +27 31 536 9300 or sianne@ccn.org.za

**Report provided by CCN**
Executive Report

2011/12
EXECUTIVE REPORT

If the strategic objective of the current board rolls out within the proposed time-line this report, covering a two year period, will be the last to be published under the current constitution.

As with previous biennial reports since 1998, the report, highlighting the efforts and achievements of the president, members of the board, the representatives and committee members is set against the evolving socio-economic imperatives in South Africa and records the Institute’s involvement in the construction industry and the built environment in South Africa and internationally.

The transitional nature under which the organisation found itself during this term, to some extent also impacted on the administrative operations, which nevertheless had to continue without interruption or upheaval of the existing governance and operational protocols.

Human Resources & Professional Capacity

Some of the secretariat’s core administrative functions are to:

- Manage a national database of members and practices in cooperation with the regions and directly with members;
- Coordinate and control subscriptions for individual members in cooperation with the regions;
- Manage the annual declarations and corporate subscriptions directly with practices;
- Manage SAIA’s finances, including all income and expenditure;
- Manage the distribution to the regions and direct sales of study material, documents and contracts;
- Manage the records and issuing of CPD category one attendance certificates for SAIA-validated activities; and
- Attend to all telephone and electronic enquiries of a general nature.

A small team of architects are engaged to manage the activities and operational requirements of the committee portfolios and, where appropriate and required, to represent SAIA on national and international activities and interaction.
Apart from the Executive Officer the staff complement currently comprises Bryan Wallis (Practice & Education), Zola Kgaka (Promotions & Communication/Transformation & Stakeholder Relations), Marina Meyer (Marketing), Esther van Tonder (Financial Officer), Bronwen Forman (Office Manager/Executive PA), Flora Zacheus-Basson (Membership/Accounts assistant), Tumi Phokomise (Reception/Document Sales), Rosinah Sebogodi (General Assistant) and Marlene van Nieuwenhuizen on a part time basis (CPD administration). Through a service level agreement, the portfolios of Heritage & Habitat are managed by SHiFT under the direction of the Executive Director of SHiFT, Diane Arvanitakis.

**SAIA Membership**

The accuracy of the national database of members and practices is achieved through regular and continual exchange of information between SAIA and the regions, and SAIA and its corporate members. As the flow of information between SAIA and SACAP is limited to the provision of specifically requested information only, members need to notify SAIA of any change of address or contact numbers, or the establishment of a practice or a change in the composition or contact details of the firm as they occur. Standard forms for individuals and practices are available from the regions or members can update their details on-line.

**Individual Members**

After SAIA’s membership peaked at 2,540 at the 2010 financial year-end membership totalled 2,472 in 2011 and 2,487 in 2012. National (or full) members declined from 2,173 in 2010 to respectively 2,126 and 2,137.

Approximately 94% of the Institute’s members are resident in South Africa. Of the remaining 6%, about a third is located in neighbouring African countries. The chart below reflects SAIA’s membership over the past five years.
**Corporate Members**

With the decline in membership in 2011, the number of corporate members has also dropped from 1,276 in 2010 to 1,194 and 1,166 respectively in the 2011 and 2012 financial year. The chart below reflects the national profile of SAIA corporate members according to size.

The overall profile according to size fluctuates from year to year as indicated in the chart below.

The chart below reflects the total number of SAIA corporate members, the total number of employees (also referred to as employee units – E/U) and the number of employee units per 1,000 practices.
SAIA : FINANCIAL OVERVIEW

With the establishment of a Finance committee to oversee SAIA’s finances and the subsequent consolidation of SAIA’s accounts, viz the SA Institute of Architects and The Education Fund, in 2011 and the Financial Statements for 2012 were approved by the Interim Management Committee, the Board of Representatives and are to be presented for adoption by the members at the 2012 convention.

The following comparative charts, based on consolidated figures for the past five years, illustrate the financial situation graphically. Consolidated figures for 2008-2010 were calculated for comparative purposes only.

Changes in Equity

From a balance of R4,183,848 in 2010, there was a comprehensive deficit of over R1,1million in 2011, which brought the balance down to R3,056,890. The situation improved with just over R1million and at 2012 year end the balance totalled R4,122,982.

Statement of Financial Position

SAIA’s stated assets are represented by:

- Long term investments, which are at a relatively low level;
- Fixed (non-current) assets, reflecting the value of IT equipment, software, furniture and the AZA brand;
• Current net assets are represented by cash and cash equivalents - including costs SAIA has paid for the UIA Durban 2014 congress, costs towards the establishment of SAIA Investments Ltd (CCN), the AZA.2012 architectural festival, outstanding subscriptions and deferred compensation; and  
• Inventory, which is represented by stock of publications, books, manuals, etc  

SAIA Income  
The activities of the Institute are funded mainly through subscription income received from individual and corporate members. Income is also derived from the sale of documents and directories, administrative charges associated with the APIGIS scheme, accreditation of competitions and the nomination of arbitrators, mediators and experts, and interest received from investments. Sponsorship for ongoing initiatives viz the practice manual and the Corobrik SAIA awards programme is reflected as corporate sponsorship.

Whereas sundry income in the past included a fee for hosting the CAA secretariat (until December 2008), the subvention by SACAP of international affiliations (received until 2008), during 2011 and 2012 it included income relating to the publication of the journal, the validation of CPD courses and the fees SAIA earned respectively for the Afrisam Awards 4 Sustainable Architecture, for facilitating the June content of South Africa’s stand at the World Expo in Shanghai and for the facilitation and curatorship of the Local Government Partnership pavilion and exhibition at COP17.

![Graph showing income for 2008 to 2012]

We gratefully acknowledge the significant and most generous sponsorship of Corobrik for the Institute’s awards programme and the income earned for the administration of the AfriSam SAIA award for sustainable architecture.
SAIA Expenditure

Whereas in 2008 the essential operating costs relating to the secretariat premises, administration and employment represented approximately 60% of SAIA’s annual expenditure, this has reduced to 55% in 2012. Employment costs came down from 50% of total expenditure in 2010 to 40% in 2012.

The rest of the Institute’s expenditure fluctuated on an annual basis in accordance with activities and special projects. The cost of meetings, which represented 18% of overall expenditure in 2008, was reduced to respectively 11% and 6% over the past two financial years. This was not only as a result of SAIA’s austerity measures, but must also be seen in relation to the considerable costs associated with project expenditure.

Whereas costs associated with board and committee projects, i.e. promotional initiatives, awards, general, technical and practice-related publications and specialist workshops, comprised between 15% and 20% of total expenditure in the past, these costs amounted respectively to 34% and 39% in 2011 and 2012.

Affiliation costs have fluctuated in line with the international exchange rate. Adjustments were also made in the formula used by the UIA to calculate their annual fees, which have resulted in a lower fee in recent years. Overall costs towards the annual fees of the AUA, CAA, UIA, ICOMOS and DoCoMoMo reduced from 3% in 2008 to only 1% in 2012. The expenditure towards affiliation costs is minimal, and even when the cost of international travelling is taken into account, the value in terms of the benefit of this interaction to SAIA and the entire profession is significant.

Overall expenditure totalling R3,809,313 in 2008 has more than doubled to R8,183,912 in 2012.
SAIA Expenditure-Income

The Institute is not a profit-making organisation. The aim is to generate adequate income to sustain the organisation and its activities primarily for the benefit of members. Every effort is made to keep expenditure below income, but due to specific projects or activities this is not always possible. The surplus/(deficit) over the past five years were respectively R413,131 in 2008; R903,147 in 2009; R265,953 in 2010; (R1,126,958) in 2011 and R1,066,092 in 2012.

ACKNOWLEDGEMENTS

It is with gratitude that I acknowledge the endeavours of the President and members of the Board of Representatives, who through their efforts have raised the bar at every level – the members are indebted to them for the time they selflessly gave towards the enhancement and wellbeing of the Institute.

The staff of SAIA also sincerely thanks the regional Institute secretaries for their cooperation on administrative, membership, subscription and general financial matters. My personal thanks go to the members of SAIA staff for their enthusiasm, dedication and loyal service - some with service records dating back to 1998!

Su Linning
SAIA Executive Officer
# THE SOUTH AFRICAN INSTITUTE OF ARCHITECTS

## ANNUAL FINANCIAL STATEMENTS

For the year ended 30 June 2012

<table>
<thead>
<tr>
<th>Index</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>The report and statements set out below comprise the financial statements presented to the Board:</td>
<td></td>
</tr>
<tr>
<td>Report of the Independent Auditors</td>
<td>91</td>
</tr>
<tr>
<td>Statement of comprehensive income</td>
<td>92</td>
</tr>
<tr>
<td>Statement of financial position</td>
<td>93</td>
</tr>
<tr>
<td>Statement of changes in Equity.</td>
<td>94</td>
</tr>
<tr>
<td>Statement of cash flows</td>
<td>94</td>
</tr>
<tr>
<td>Accounting policies</td>
<td>95</td>
</tr>
<tr>
<td>Notes to the Financial Statements</td>
<td>96-98</td>
</tr>
</tbody>
</table>

The following supplementary information does not form part of the financial statements and is unaudited:

Detailed Income Statement                                              99

The financial statements set out on pages 4 to 12, which have been prepared on the going concern basis, were approved by the Board of Representatives on 31 August 2012 and were signed on its behalf by:

President

Executive Officer
REPORT OF THE INDEPENDENT AUDITORS

We have audited the accompanying annual financial statements of The South African Institute of Architects set out on pages 4 to 11 for the year ended 30 June 2012. These annual financial statements are the responsibility of the management. Our responsibility is to express an opinion on these annual financial statements based on our audit.

Management’s Responsibility for the Financial Statement

The South African Institute of Architects’ management is responsible for the preparation and fair presentation of these annual financial statements in accordance with South African Statements of Generally Accepted Accounting Practice, and in the manner required by the Companies Act of South Africa. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of annual financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor’s Responsibility

We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Opinion

In our opinion, the financial statements present fairly, in all material aspects, the financial position of The South African Institute of Architects as of 30 June 2012, and of its financial performance and its cash flows for the period then ended in accordance with South African Statements of Generally Accepted Accounting Practice.

[Signature]

TENK LOUBSER AND ASSOCIATES
Chartered Accountants (S.A.)
Registered Auditors

Per: MA Oberholzer
Director

JOHANNESBURG

30 August 2012
### Statement of Comprehensive Income

for the year ended 30 June 2012

<table>
<thead>
<tr>
<th>Note</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>R</td>
<td>R</td>
</tr>
<tr>
<td><strong>Operating Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees</td>
<td>4 556 526</td>
<td>3 711 283</td>
</tr>
<tr>
<td>Other Income</td>
<td>4 587 142</td>
<td>1 781 919</td>
</tr>
<tr>
<td></td>
<td>9 143 668</td>
<td>5 493 202</td>
</tr>
<tr>
<td><strong>Operating expenditure</strong></td>
<td>(8 183 912)</td>
<td>(6 722 520)</td>
</tr>
<tr>
<td><strong>Operating profit</strong></td>
<td>8 959 756</td>
<td>(1 229 318)</td>
</tr>
<tr>
<td>Interest received</td>
<td>106 336</td>
<td>102 360</td>
</tr>
<tr>
<td><strong>Surplus/(Deficit)</strong></td>
<td>1 066 092</td>
<td>(1 126 958)</td>
</tr>
</tbody>
</table>
## Statement of Financial Position
### at 30 June 2012

<table>
<thead>
<tr>
<th>Notes</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>R</td>
<td>R</td>
</tr>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-current assets</td>
<td>2 103 353</td>
<td>1 325 569</td>
</tr>
<tr>
<td>Property, plant and equipment</td>
<td>1 116 835</td>
<td>149 239</td>
</tr>
<tr>
<td>Intangible asset</td>
<td>2 48 000</td>
<td>48 000</td>
</tr>
<tr>
<td>Investments</td>
<td>3 386 118</td>
<td>390 330</td>
</tr>
<tr>
<td>Prepayments</td>
<td>4 1 552 400</td>
<td>738 000</td>
</tr>
<tr>
<td>Current assets</td>
<td>4 739 267</td>
<td>3 262 175</td>
</tr>
<tr>
<td>Inventory</td>
<td>46 037</td>
<td>46 843</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>3 603 011</td>
<td>2 810 163</td>
</tr>
<tr>
<td>Cash &amp; cash equivalents</td>
<td>1 090 219</td>
<td>405 169</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td>6 842 620</td>
<td>4 587 744</td>
</tr>
<tr>
<td><strong>Equity and liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital and reserves</td>
<td>4 122 982</td>
<td>3 056 890</td>
</tr>
<tr>
<td>Accumulated funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-current liabilities</td>
<td>1 997 314</td>
<td>1 033 687</td>
</tr>
<tr>
<td>Deferred compensation</td>
<td>6 216 571</td>
<td>187 237</td>
</tr>
<tr>
<td>Loans Payable</td>
<td>7 1 780 743</td>
<td>846 450</td>
</tr>
<tr>
<td>Current liabilities</td>
<td>722 324</td>
<td>497 168</td>
</tr>
<tr>
<td>Accounts payable</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total equity and liabilities</strong></td>
<td>6 842 620</td>
<td>4 587 744</td>
</tr>
</tbody>
</table>
Statement in Changes in Equity
for the year ended 30 June 2012

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at 1 July 2010</td>
<td>R 4 183 848</td>
<td>R</td>
</tr>
<tr>
<td>Total comprehensive income for the year</td>
<td>(R 1 126 958)</td>
<td></td>
</tr>
<tr>
<td>Balance at 1 July 2011</td>
<td>R 3 056 890</td>
<td>R</td>
</tr>
<tr>
<td>Total comprehensive income for the year</td>
<td>R 1 066 092</td>
<td></td>
</tr>
<tr>
<td>Balance at 30 June 2012</td>
<td>R 4 122 982</td>
<td>R</td>
</tr>
</tbody>
</table>

Statement of Cash Flows
for the year ended 30 June 2012

<table>
<thead>
<tr>
<th>Note</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash flows from operating activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash generated by operating activities</td>
<td>9</td>
<td>(R 344 401)</td>
</tr>
<tr>
<td>Net interest received</td>
<td>R 106 336</td>
<td>102 360</td>
</tr>
<tr>
<td>Cash flows from investing activities</td>
<td>(R 238 066)</td>
<td>(R 684 583)</td>
</tr>
<tr>
<td>Proceeds on disposal of property, plant and equipment</td>
<td></td>
<td>613</td>
</tr>
<tr>
<td>Acquisition of property, plant and equipment</td>
<td>(R 15 391)</td>
<td>(R 74 856)</td>
</tr>
<tr>
<td>Acquisition of intangible asset</td>
<td></td>
<td>(R 48 000)</td>
</tr>
<tr>
<td>(Increase)/decrease in investments</td>
<td>R 4 212</td>
<td></td>
</tr>
<tr>
<td>Increase/(decrease) in loans payable</td>
<td>R 934 294</td>
<td>3 145</td>
</tr>
<tr>
<td>Cash outflow from investing activities</td>
<td>R 923 115</td>
<td>(R 119 098)</td>
</tr>
<tr>
<td>Net increase/(decrease) in cash</td>
<td>R 685 050</td>
<td>(R 803 681)</td>
</tr>
<tr>
<td>Cash and cash equivalents at beginning of period</td>
<td>R 405 169</td>
<td>1 208 850</td>
</tr>
<tr>
<td>Cash and cash equivalents at end of period</td>
<td>R 1 090 219</td>
<td>405 169</td>
</tr>
</tbody>
</table>
Accounting Policies
for the year ended 30 June 2012

The financial statements incorporate the principal accounting policies set out below, which are consistent with those adopted in the previous financial year.

1. Basis of preparation
The financial statements are prepared on the historical cost basis, except for financial instruments and recognised assets and liabilities that are hedged.

2. Property, plant and equipment
Property, plant and equipment are stated at cost and are depreciated on the straight line basis at rates considered appropriate to reduce their cost to residual value over the estimated useful lives. Gains and losses on the disposal of property, plant and equipment are charged to the income statement. The gain or loss is the difference between the net disposal proceeds and the carrying amount of the asset.

3. Operating Income
Operating income comprises subscription and fees receivable from members and are accounted for on the accrual basis.

4. Tax
The receipts and accruals to the Institute are exempt from income tax in terms of the provisions of section 10(1)(d) of the Income Tax Act (the Act).

5. Provisions
Provisions are recognised when the Institute has a present legal or constructive obligation as a result of past events, for which is probable that an outflow of economic benefits will occur, and where a reliable estimate can be made of the amount of the obligation. Where the effect of discounting is material, provisions are discounted. The discounted rate used is a pre-tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

6. Inventories
Inventories are carried at the lower of cost or net realisable value.

7. Revenue Recognition
Revenue is recognised only when it is probable that the economic benefits associated with a transaction will flow to the Institute and the amount of revenue can be measured reliably. Revenue excludes value added tax.

Interest
Interest is recognised on a time proportion basis, taking account of the principal outstanding and the effective rate over the period to maturity.

Other finance income
Other finance income comprises proceeds from the disposal of assets.
### 1. Property, plant and equipment

<table>
<thead>
<tr>
<th></th>
<th>Cost R</th>
<th>Accumulated depreciation R</th>
<th>Net book value R</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2012</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture and equipment</td>
<td>237 004</td>
<td>147 489</td>
<td>89 514</td>
</tr>
<tr>
<td>Computer equipment and computer software</td>
<td>198 788</td>
<td>171 467</td>
<td>27 321</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>435 792</td>
<td>318 957</td>
<td>116 835</td>
</tr>
<tr>
<td><strong>2011</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture and equipment</td>
<td>239 178</td>
<td>133 261</td>
<td>105 917</td>
</tr>
<tr>
<td>Computer equipment and computer software</td>
<td>299 999</td>
<td>256 677</td>
<td>43 322</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>539 177</td>
<td>389 938</td>
<td>149 239</td>
</tr>
</tbody>
</table>

### 1.1 Reconciliation of book value of property, plant and equipment.

<table>
<thead>
<tr>
<th></th>
<th>Furniture and equipment R</th>
<th>Computer equipment and computer software R</th>
<th>Total R</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2012</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net book value at 1 July 2011</td>
<td>105 917</td>
<td>43 322</td>
<td>149 239</td>
</tr>
<tr>
<td>Acquired during the year</td>
<td>5 967</td>
<td>9 423</td>
<td>15 391</td>
</tr>
<tr>
<td>Disposal during the year</td>
<td>(484)</td>
<td>(2 183)</td>
<td>(2 667)</td>
</tr>
<tr>
<td>Depreciation during the year</td>
<td>(21 887)</td>
<td>(23 241)</td>
<td>(45 128)</td>
</tr>
<tr>
<td>Net book value at 30 June 2012</td>
<td>89 514</td>
<td>27 321</td>
<td>116 835</td>
</tr>
<tr>
<td><strong>2011</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net book value at 1 July 2010</td>
<td>79 292</td>
<td>46 206</td>
<td>125 498</td>
</tr>
<tr>
<td>Acquired during the year</td>
<td>48 809</td>
<td>26 047</td>
<td>74 856</td>
</tr>
<tr>
<td>Disposal during the year</td>
<td>(562)</td>
<td>(2 969)</td>
<td>(3 531)</td>
</tr>
<tr>
<td>Depreciation during the year</td>
<td>(21 622)</td>
<td>(25 962)</td>
<td>(47 584)</td>
</tr>
<tr>
<td>Net book value at 30 June 2011</td>
<td>105 917</td>
<td>43 321</td>
<td>149 238</td>
</tr>
</tbody>
</table>
1. **Intangible asset**

   **2011**

<table>
<thead>
<tr>
<th>Cost R</th>
<th>Accumulated amortisation R</th>
<th>Net book value R</th>
</tr>
</thead>
<tbody>
<tr>
<td>48 000</td>
<td>-</td>
<td>48 000</td>
</tr>
</tbody>
</table>

   The AZA brand is in the process of being registered in the name of The South African Institute of Architects.

2. **Investments**

<table>
<thead>
<tr>
<th>Cost R</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>70 000</td>
<td></td>
<td>70 000</td>
</tr>
<tr>
<td>26 118</td>
<td>30 330</td>
<td></td>
</tr>
<tr>
<td>290 000</td>
<td>290 000</td>
<td></td>
</tr>
<tr>
<td>386 118</td>
<td>390 330</td>
<td></td>
</tr>
</tbody>
</table>

   **4. Prepayments**

<table>
<thead>
<tr>
<th>Department : Public Works</th>
<th>Cost R</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 552 400</td>
<td></td>
<td>738 000</td>
<td></td>
</tr>
</tbody>
</table>

   The SA Institute of Architects received an advance payment from the Department of Public Works for the UIA2014 Congress of R1,720,081 (2011: R788,796) with interest at prime rate.

5. **Provident fund**

   The South African Institute of Architects provides retirement benefits for all its permanent employees through a provident fund administered by ABSA

<table>
<thead>
<tr>
<th>Amount paid in terms of provident fund</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>231 422</td>
<td>211 742</td>
</tr>
</tbody>
</table>

6. **Deferred Compensation**

<table>
<thead>
<tr>
<th>Opening Balance at the beginning of the period</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>188 524</td>
<td>163 021</td>
</tr>
<tr>
<td>Amount paid during the current period</td>
<td>28 047</td>
<td>25 503</td>
</tr>
<tr>
<td>Closing balance at the end of the period</td>
<td>216 571</td>
<td>188 524</td>
</tr>
</tbody>
</table>

   The South African Institute of Architects contributes towards a deferred compensation fund for the Executive Officer. The fund is administered by Sanlam. The fund is the asset of the Institute until the EO terminates her employment at which stage she will have a right to the benefits from the Institute. The fund is accounted for based on cash payments contributed to the fund. The fund is raised as an asset, and an equal and opposite liability is raised. The asset is classified under Accounts receivable, and the liability under Deferred compensation.
7. **Loans payable**

<table>
<thead>
<tr>
<th>Loan: BKIA</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>60 663</td>
<td>57 655</td>
</tr>
<tr>
<td>Loan: Department of Public Works</td>
<td>1 720 081</td>
<td>788 796</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1 780 743</strong></td>
<td><strong>846 451</strong></td>
</tr>
</tbody>
</table>

8. **Operating profit**

Operating profit includes the following-

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit fee</td>
<td>31 025</td>
<td>26 320</td>
</tr>
<tr>
<td>Bad debts recovered</td>
<td>-</td>
<td>14 834</td>
</tr>
<tr>
<td>Bad debts</td>
<td>167 555,97</td>
<td>-</td>
</tr>
<tr>
<td>Depreciation</td>
<td>45 128</td>
<td>47 584</td>
</tr>
<tr>
<td>Salaries and wages</td>
<td>2 693 970</td>
<td>2 373 290</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1 780 743</strong></td>
<td><strong>846 451</strong></td>
</tr>
</tbody>
</table>

9. **Notes to the cash flow statement**

Cash generated by operating activities-

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus for the period ended</td>
<td>1 066 092</td>
<td>(1 126 958)</td>
</tr>
<tr>
<td>Adjustments for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-loss on disposal of property</td>
<td>2 667</td>
<td>2 917</td>
</tr>
<tr>
<td>-depreciation</td>
<td>45 128</td>
<td>47 584</td>
</tr>
<tr>
<td>-net interest received</td>
<td>(106 336)</td>
<td>(102 360)</td>
</tr>
<tr>
<td><strong>Operating (loss)/surplus before working capital changes</strong></td>
<td><strong>1 007 550</strong></td>
<td><strong>(1 178 816)</strong></td>
</tr>
</tbody>
</table>

Working capital changes-

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Increase)/decrease in inventory</td>
<td>806</td>
<td>15 952</td>
</tr>
<tr>
<td>(Increase)/decrease/ in accounts receivable</td>
<td>(1 607 248)</td>
<td>155 720</td>
</tr>
<tr>
<td>(Decrease)/increase in accounts payable</td>
<td>254 490</td>
<td>220 201</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>(344 401)</strong></td>
<td><strong>(786 943)</strong></td>
</tr>
</tbody>
</table>

10 **Related Parties**

BKIA
### Detailed Income statement

**for the period ended June 2012**

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative income</td>
<td>22 540</td>
<td>22 053</td>
</tr>
<tr>
<td>Bad debts recovered</td>
<td>106 336</td>
<td>102 360</td>
</tr>
<tr>
<td>Interest</td>
<td>330 554</td>
<td>800 000</td>
</tr>
<tr>
<td>Subscriptions less amounts waived and written off</td>
<td>4 556 526</td>
<td>3 711 283</td>
</tr>
<tr>
<td>Sponsorship</td>
<td>4 071 129</td>
<td>800 533</td>
</tr>
<tr>
<td>Sundry income</td>
<td>162 919</td>
<td>144 499</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>9 250 004</td>
<td>5 595 562</td>
</tr>
</tbody>
</table>

|                      |      |      |
| **Expenditure**      |      |      |
| Audit fee - current year | 28 677 | 26 320 |
| - previous year      | 2 348 | -    |
| Awards and congresses | 330 554 | 731 910 |
| Bad debts            | 167 556 | -    |
| Bank charges         | 22 753 | 19 357 |
| Commission to regions| 9 328 | 9 819 |
| Computer expenses    | 10 841 | 23 883 |
| Convention           | 46 746 | 868 176 |
| Deferred compensation| 28 047 | 24 213 |
| Depreciation of property, plant and equipment | 45 128 | 47 584 |
| Fair value adjustment| 4 212 | -    |
| Insurance            | 36 829 | 42 503 |
| Interest paid        | 120 053 | 54 073 |
| Legal fees           | 75 616 | 2 175 |
| Loss on assets written off | 2 667 | 2 917 |
| Marketing            | 19 676 | 65 194 |
| Postage              | 12 859 | 17 829 |
| Practice manual and documents print costs | 43 917 | 64 369 |
| Printing and stationery | 20 010 | 104 745 |
| Rent and electricity | 191 068 | 173 946 |
| Repairs and maintenance | 3 885 | 22 924 |
| Salaries, wages and pensions | 2 693 970 | 2 399 340 |
| Service Provider     | 561 600 | 493 400 |
| Technical and Educational Publications | 139 800 | 152 400 |
| AUA subscriptions    | 8 836 | 4 434 |
| CAA subscriptions    | 58 100 | 54 631 |
| ICOMOS subscription  | 3 950 | 3 940 |
| UIA subscription     | 20 101 | 21 332 |
| Sundry Constituent Bodies | 2 500 | -    |
| Sundry expenses      | 2 904 186 | 477 758 |
| Telephone            | 112 190 | 101 912 |
| Travelling, subsistence and meeting expenses of committee members | 455 909 | 711 433 |
| Workshop             | -    | -    |
| **Total Expenditure**| 8 183 912 | 6 722 520 |
| **Net surplus/(deficit) for the year** | 1 066 092 | (1 126 958) |
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